

Clerk's Office

General Fund 01-01

Pamela W. Eckhardt – Clerk

**Auditor, Recorder, Jury Commission, Clerk to the Board of
County Commissioners**

Mission Statement

As the hub of county government, we protect, preserve, and maintain the public records and public funds with integrity and accountability. We are responsive to our citizens and county departments with excellent customer service.

Program Description

The following services are provided by the Clerk's Office:

- Recording and maintaining all documents relating to property.
- Issuing marriage licenses and alcohol licenses and permits
- Acceptance Agent for processing passport applications through the United States Department of State -three clerks are certified for this processing.
- Auditing functions including claims, tax remittances, revenue acceptance and payroll.
- County budgeting process and certification of county and taxing district levies per Idaho Code 31.
- Responsible for minutes of all Commissioner proceedings, contracts, resolutions and ordinances signed by the Commissioners and maintaining their daily agenda.
- Jury – maintaining the jury list as per Idaho Code 2-206, creating the jury pool of 1500 persons called three times per year, processing jury qualification forms and calling prospective jurors as requested by the courts.
- Maintaining, protecting and providing public access to the historical records of Bingham County dating from 1885.

FY 2025 Accomplishments

- Maintained certification as a passport facility for the US State Department. Process approximately 10 passports per week. 3 clerks are certified passport agents through the US State Department.
- Continue to improve Docuware searchable data for Commissioner Minutes and historical records.
- Continued evaluation and projection of revenues for FY 2026 budget showing positive improvement in expenditure and revenue ratio for the county audit. Received a clean audit opinion from WIPFLI, LLC.
- Maintain records of all fleet management tracking and sale of county property.
- Successful use of Debtbook, a leasing management and tracking program for use by the Clerk's office in order for reporting to be compliant with GASB 87.
- Successfully worked with the 29 taxing districts in Bingham County regarding their completion and submission of request for property tax forms L-2s.

- Benefited from membership in the Government Finance Officers Association with increased training in budget planning and financial processes.
- Continued work on the Veteran's Honor Project - Patriot Field Website www.patriotfieldmemorial.com to add veteran's names, photos, and stories.
- Tracked new county codes and updated county ordinances through American Legal.
- Tracked and reported final expenditures to the US Treasury for the American Rescue Plan Act in the amount of \$3,908,751.91 through September 2024.
- Continued a successful tax exemption process in coordination with the Assessor's Office.
- Managed Opioid Settlement Account to receive and track fund for opioid settlement revenues and expenses. Reported expenses to the Idaho Attorney General's Office.
- Timely scheduled and completed higher than normal year of Board of Equalization requests.
- Implemented new jury program through the Idaho Supreme Court.
- Laura Lora completed the 1095 C reporting saving \$4500 in outside accounting contract.

FY 2026 Goals and Objectives

- Continue to serve the public in a courteous, helpful and timely manner.
- Continue the scanning project of Commissioner files into Docuware to increase ability to search.
- Continue to work on the historical records management plan.
- Work with Bingham County Historical Society and Jason Marlow, Building Maintenance Director on maintenance for the Historical Museum.
- In collaboration with the Idaho Association of Clerks and Recorders and the local title companies, put in place efforts to protect recording against deed fraud and re-recording issues.
- Regular reviews of the various departments in the county money handling policies.

Significant Changes to FY 2026 Budget

- Decrease in part-time employee line item as Gina Perschon has moved to an on-call employee.

5 year Capital Outlay

No other capital outlay needs at this time except for the possibility of replacement of printers, desks or chairs not to exceed \$2000.

Employees paid through this account:

1 Elected Official, 9 Deputy Court Clerks, 8 Deputy Clerks, 2 PT Deputy Clerks

Assessor's Office
General Fund 01-02
Donavan Harrington – Assessor

Property Division

Mission Statement

The primary purpose of this division in the Assessor's Office is to collect, document, and disseminate accurate information for use by other government entities or departments with major emphasis on serving the general public (taxpayers) of Bingham County. Our goal is to strive to achieve excellent public service for the constituents of Bingham County.

Program Description

- The Property Division of the Assessor's Office is responsible to plat all property ownership within the county for assessment purposes.
- Keep accurate data relating to taxing districts and their boundaries and the processing of all annexation and boundary changes.
- Process and review deeds to assure all property in the county is transferred properly with correct and accurate legal descriptions.
- Work with the County Planning & Zoning to help recognize and identify division rights remaining on original parcels.
- With the help of the county surveyor, review all new subdivision plats to assure compliance with state and county codes.
- Provide computer assistance to reappraisal staff with recording of all assessed values for property within the county.
- Provide the above information to other county, state, and federal offices as needed and to make those same records available to the general public.

FY 2025 Accomplishments

- County maps are up to date. Changes and updates are pushed out nightly and maps are backed up on a weekly basis. We have been able to help taxpayers identify their property as well as provide information to help with the many transactions that take place with those properties.
- Despite the various tax laws that the Legislature pushes out nearly annually, we had another successful year with the tax drive. Our software, (CAI Computer Arts Inc.) has struggled to keep up with the ever-changing tax laws and mandates put onto the local assessment notices. These notices are providing taxpayers with their assessed values and the relief the Legislature is allowing the taxpayer to receive each year. Other government entities are able to use the assessment roll to facilitate their funding needs.

Motor Vehicle

Mission Statement

The primary mission of the Motor Vehicle Division centers on knowledgeable and courteous customer service in all aspects of licensing and titling of vehicles within the boundaries of the State as well as Bingham County.

Program Description

- The Motor Vehicle Division has the responsibility to make sure that all vehicles within Bingham County are licensed and titled in accordance with all Idaho state licensing laws.
- The Motor Vehicle Division makes sure sales tax laws are adhered to in the titling of motor vehicles within the county and that all funds relating to licensing and titling are accounted for and distributed correctly.
- Motor Vehicle Personnel must disseminate accurate information in the titling and licensing of all vehicles within the county in a knowledgeable, courteous, and efficient manner.

FY 2025 Accomplishments

- Our Motor Vehicle Division hired a new full time 35-hour employee this past year. We have been successful in providing excellent public service in the area of licensing and titling of all motor vehicles. We are now open from 8 AM to 4:30 PM five days a week. By closing to the public at 4:30 pm each day it allows the staff the time needed to complete daily reports and to balance out cash accounts. Our clerks work well together as a team and we are very proud of them.
- With the implementation of the new GEM System on 13 Oct 2020 the work and load on Motor Vehicle Services has changed. The software continues to get updates which help the program to run much smoother than when rolled out. Because of our extended hours of operations, we continue to see public citizens from Jefferson, Bonneville, Bannock & Power Counties. Mondays and Fridays continue to see moderate to higher traffic volumes and require full staffing to meet the needs of the public. I have been cross trained into the world of the DMV and have been able to help provide lunch cover as well as helping out our DMV on Mondays and Fridays, the busy days.

Closing Statement

- I recognize that those who work in the Assessor's Office are very knowledgeable and are willing to help in whatever capacity I have asked them to complete. I have enjoyed my time as the county assessor. As always I ask for the commissioners' continued support going forward to the 2026 budget year.

Employees paid through this account:

1 Elected Official

1 Full Time Data Entry Clerk @ 40 Hours

1 Part Time Data Entry Clerk @ 20 Hours

1 Full Time Deeds Clerk

4 Full Time DMV Clerks 3 @ 40 & 1 @ 35 hours per week

Treasurer's Office

General Fund 01-03

Tanna Beal – Treasurer/Tax Collector

Mission Statement

Serve to fulfill the statutory requirements of the county Treasurer's Office with professional, ethical and transparent practices. To ensure citizens are given courteous, considerate, and effective service.

Program Description

The following services are provided by the Treasurer's Office:

- Receive and deposit all money belonging to the county.
- Balance County bank and investment accounts.
- Honor county warrants.
- Invest idle funds with safety, liquidity, and yield as the primary focus in compliance with Idaho Code.
- Prepare and collect property taxes for all taxing districts in Bingham County.
- Collect and account for all current and delinquent taxes.
- Prepare and issue tax deeds.
- Issue Warrants of Distrainment on unpaid personal property.
- Administrate bankruptcy cases as they pertain to property taxes.
- Act as public administrator on behalf of decedents without heirs.

FY 2025 Accomplishments

- Continuing Education - Investments, Tax Deed and Warrant of Distrainment.
- We continue to cross train in our office to help fully assist our customers.
- Continued to provide courteous and prompt customer service.
- We are still using Zions Bank and ICCU sweep accounts as part the counties investment portfolio and doing well with our return.
- Our office worked diligently to collect on 2021 delinquent taxes.
- We only had three Manufactured Homes not pay in the spring.
- We have worked closely with the Sheriff's Office to ensure that the funds are available to cover the jail expansion.
- Tax Bills went out on time even with the information coming in later from the State Tax Commission.
- We now have in place a tracking system of investments showing the laddering and what year they mature.
- With the help of maintenance, we have finished our cupboard remodel making our office ADA compliant and it looks great.
- Hired Rylie Cammack to work part time during tax collection.

FY 2026 Goal and Objectives

- We are still working on a program for education on property taxes. We are hoping to work with the high schools in Bingham County to teach an hour-long class explaining property taxes and what they fund. We will also look into presenting in the Senior Centers.
- Continue to provide quality customer service while streamlining the tax paying process.
- Work towards creating a cash flow chart to better forecast when the County will need to access invested funds.
- Working towards using a new online payment, credit card, and ACH payment provider. This will consolidate from (3) service providers to one. This will make it easier to balance each month as well as easier accessibility to our customers.
- Looking at new tax programs to replace the CAI.
- Request enough in travel to take someone from the office to the IACT Conference in Burley for 2026.

Significant Changes to the FY 2026 Budget

- Our printing and mailing costs continue to go up so we are requesting more funds to cover the printing and mailing of our tax bills.
- An increase in the education budget due to the increase in costs to register for IAC conferences.
- We are requesting an increase in our capital line to cover stand-up desks and new chairs for 3 work stations to make them more ergonomic.
- We will have to replace or repair our aging printers.
- We are requesting a new check scanner for the office so all desks have the capability of scanning checks to the bank.
- We may need to replace some of our handheld scanners.

5-year Capital Outlay

- Set money aside to replace our CAI tax program.

Employees paid through this fund:

1 Elected Treasurer

1 Full-time - Chief Deputy

4 Part-time – 2 job share and 2 floaters

1-part June and December

General Fund 01-05

Whitney Manwaring - Chairman

Eric Jackson

Drew Jensen

Mission Statement

The Mission of Bingham County is to provide essential government services based on statutory requirements with the highest priority of public safety, future economic development and long-term fiscal stability at the very least cost to the citizens.

Program Description

The Commissioner's salaries and benefits are paid from this fund. It also contains line items for travel, vehicle expenses and other miscellaneous expenses. Travel expenses are associated with commissioner training.

FY 2025 Accomplishments

- Fulfilled responsibilities for district and state committees.
- Completed most of the jail expansion project, wherein no property tax dollars were be used.
- Partnered with the City of Blackfoot to fund the opening of The Center for Hope.
- Remained active members of the IAC County Official Institute.

FY 2026 Goal and Objectives

- Continue research for economic development opportunities.
- Continue to work on the Area of Impact Agreement with the cities within Bingham County.
- Continue partnership with the City of Blackfoot to fund The Center for Hope.

FY 2026 Changes

none

Employees paid through this account:

3 Full-time Commissioners



FY 2026 BUDGET NARRATIVE

James "Jimmy" Roberts, AA, D-ABMDI - Bingham County Coroner
jroberts@binghamid.gov, 208-782-3040 Office

Bingham County Idaho – Coroner's Office 501 N Maple #303 Blackfoot, ID 83221

Table of Contents:

Mission Statement	Page 4
Program Description	Page 4
FY 2025 Accomplishments	Page 6
FY 2026 Goals and Objectives	Page 8
Staffing Requests	Page 8
Facility Improvements	Page 9
Chain-of-Custody Improvements	Page 9
Office Accreditation (IACME)	Page 10
Regional Autopsy Facility	Page 10
Significant Changes to FY 2026 Budget	Page 11
5-Year Capital Outlay Plan	Page 13

Coroner
General Fund – 01-06
Jimmy Roberts – Coroner
FY-26

Mission Statement

The Bingham County Coroner office is dedicated to excellence by providing professional, standardized, scientific, and compassionate forensic medicolegal death investigation through a joint effort with law enforcement, Healthcare providers, EMS, and other agencies in order to protect the interests of decedents and their families and members of the community we serve.

Program Description

The Bingham County Coroner's Office investigates unattended, sudden, violent, unexpected, and suspicious deaths that occur in Bingham County. The Coroner's Office certifies death after investigation and postmortem examination and issues the death certificate as required by law. Complete findings of the death investigation are distributed to families and law enforcement agencies as appropriate. The Coroner's Office investigates cooperatively with, but independent from, law enforcement and prosecutors. The parallel investigation promotes neutral and objective medical assessment of the cause and manner of death. Data from the deaths investigated by the Coroner's Office assists in public health planning by providing accurate cause and manner of death of our community.

The main duties of the Office of the Coroner are to determine identification, time, cause, and manner of death, and certify deaths that are under the jurisdiction of the Coroner's Office. The cause of death is the disease process or injury that resulted in death. There are thousands of diseases and injuries that may result in death. The manner of death is a classification in which a determination is made regarding whether the death resulted from natural causes, homicide, suicide, or an accident. On occasion, the manner of death is classified as indeterminate. The coroner is also responsible to review and approve cremation authorizations. Once the physician and the respective funeral home have completed a request for cremation the coroner must review to ensure that the decedent's case does not fall under the jurisdiction of the coroner's responsibilities i.e. if the decedent had an accident or an exposure that ultimately lead to the persons death.

Information collected during the investigation helps clarify the circumstances, such as the sequence of events prior to death. Evidence collected during an investigation and/or postmortem examination may help lead to the arrest or successful conviction of a suspect in a homicide case or exoneration of the innocent. **Because deaths occur around the clock, Coroner's Office staff members are available 24 hours a day, 365 days a year.**

In order to provide the services required of the office it is imperative that each investigator who responds to reports of death be thoroughly trained and qualified to discern time, cause, and manner of death. **Basic training and experience to meet the standards set forth by the *International Association of Coroners and Medical Examiners (IACME)* are what each member of the Coroner's office will be measured to.** With that in mind the following proposal reflects an ongoing effort to bring our coroner office closer to the current and future needs of our growing community. To accomplish the task of the office of the coroner must have educated and skilled individuals from the coroner to the newest deputy, lest we fall short of our responsibility to the families of our decedent's, their families and our community.

The expectations of the work the office is responsible for and how it is completed have continued to increase over the last three decades. Although the office has been viewed in the past a part time position this is no longer the case based on workload. **The goal of this budget proposal is to undertake the task of bringing the Office of the Coroner closer to the national standards of Medicolegal Death Investigations and operations and achieve office accreditation with the *International Association of Coroners and Medical Examiners (IACME.)***

The current schedule was established to have 24/7/365 coverage of the office. Every attempt is made to accommodate each deputy's schedules as this is not their primary source of employment nor is the income consistent or dependable. The makeup of the schedule is as follows:

- Coroner covers a 72-hour period per week to be the primary responder to calls for death and be responsible to respond or receive telephone consultation from investigators on a 24/7 basis. The coroner also covers for deputies who are attending autopsies, training, or unavailable due to their primary employment obligations that fall on their coverage days.
- The Chief Deputy Coroner also covers a minimum 48-hour period per week and covers for the Coroner when the Coroner is unavailable or out of town for autopsies and also covers for deputies who are attending autopsies that fall on their coverage days as well as review of and completion of cremation authorization reviews and signing.
- Deputy Coroners are responsible to cover a minimum of 24-36 hours of coverage per week and attend autopsies for their cases that require autopsies.
- The Coroner and the Chief Deputy are responsible to ensure that there is always adequate coverage and in cases where a deputy is unable to cover their own shift the Coroner or the Chief Deputy fulfills that responsibility.
- Because each Deputy including the Chief Deputy must work jobs that take care of their family's basic needs, the Coroner responds to the majority of cases within the county.

When necessary autopsies are conducted by following the Forensic Autopsy Performance Standards from the *National Association of Medical Examiners (10/17/2022.)*

Fiscal Year 2025 presented significant challenges in that due to an increase in complex death investigations our rate of autopsies is expected to exceeded the previous year's numbers.

As has been reviewed in previous annual reports and reports to the Commissioners the National Standard expectation is normally 1 autopsy per 1,000 occupants of the area. With Bingham Counties Population at approximately 50,000 occupants that would be approximately 50 autopsies per year. Another variable in predicting autopsy costs involves the increasing requirement of Federal prosecution involving drug related deaths that mandate complete and thorough autopsies. Predicting the exact budget need for annual autopsies is very difficult with far too many variables to mention.

A brief breakdown in autopsy cost:

- | | |
|--|-------------|
| • Autopsy itself | \$2,300 |
| • If case specific X-ray or imaging is required | \$350 |
| • Toxicology (toxicology is done on every autopsy) | \$230-\$600 |
| • Transport by the coroner's office staff | \$150-\$450 |
| • If the Coroner's office is not available to do the transport | \$700-\$800 |

FY 2025 Accomplishments

- Bingham County Coroner's Office was instrumental in putting new legislation forward through the Idaho State Association of County Coroners to improve response to deaths throughout Idaho.
- Coroner Roberts has given several television interviews, print media interviews and has collaborated with other Coroners Offices throughout the state to improve death investigations.
- Coroner Roberts currently sits on the Board of Directors for Idaho Association of Counties.
- Coroner Roberts became eligible to sit for the American Board of Medicolegal Death Investigators Fellow exam, a prestigious board certification that only 300 investigators have in the United States.
- We saw staff turnover in our office, most importantly a Bingham County Deputy Coroner was appointed as the new Bonneville County Coroner! Although we were sad to see her leave as a paid on-call deputy we are very proud of her accomplishments and are pleased she will remain an unpaid Auxiliary Deputy.
- The Coroner's Office has moved from 144 square foot, non-accessible space in the basement of the Courthouse to several offices the Manwaring building at 490 North Maple St. Suite B.
 - This Suite B space would be adequate to provide the following:
 - Decedent secured storage
 - Decontamination facilities for staff
 - Decedent exam facilities
 - Secure storage and use of the 24-body mobile morgue
- Each Deputy Coroner has been trained to a basic Medicolegal Death Investigator level through the University of North Dakota.

- We have created a career path relationship with Idaho State University where two interns are working in the Coroner's office learning about Medicolegal Death Investigations, data management and operations of the office. Each Intern is paid based on whether they are an undergrad or graduate student at no cost to the county taxpayers.
- Improved a uniformed response and follow through on all cases.
- Currently the Coroner sits on the Child Fatality Review Team as well as the regions Public Health and Safety Team contributing data and consultation.
- Training with staff on operation of a 24-body capacity mobile morgue via a FEMA grant in FY2022. Cost to the county = \$1.00. This was able to be deployed for the Fremont County incident in May 2025.
- Creation of Family resource booklet providing valuable information to families of decedents.
- Regular meetings with law enforcement agencies to discuss cases in order to improve performance quality and promote cohesiveness between agencies.
- Provide monthly continuing education training to maintain and improve efficiency.
- With the help of the Commissioners we were able to purchase a vehicle that allows for isolated decedent transport (Isolated from driver compartment. The driver must be isolated to prevent any unprotected exposures to biohazardous material, potential infectious diseases, or carcinogens in cases of burn fatalities) with gear for response to reports of death and transport of decedents to autopsy. This asset will pay for itself in savings over approximately a 3-year period.

A Joint Legislative Oversight Committee (2023-2024)

Requested the Idaho State Office of Performance Evaluations to investigate the performance of our Coroner and Death Investigations system. The result was the below referenced report.

"County Coroner and Death Investigations" February 2024

A few of the key takeaways are as follows:

- Inconsistencies within death investigations across the state
- "Idaho's autopsy rate is the third lowest nationally"
- Tracking of coroner's training and education is fractured and inconsistent
- "Idaho Code should be updated and alleviate Ambiguity in the coroner system and align itself with best practice guidelines... Additionally, this ambiguity may expose counties to lawsuits during disputes over conduct of the investigations"
- Often cited in the report is the need to follow recognized standards and references several of the same standards the Bingham County Coroner's Office follows as closely as possible with our limited resources.

Please keep in mind that this report is a 94-page document and every person concerned with the health and welfare of our community should read it.

FY 2026 Goals and Objectives

Staffing Requests

- Create a Full-time Chief Deputy position to meet the Bingham County Policy Section 3.5 and 3.5.1. *The Full-time position would include the Chief Deputy working 40 hours per week at a rate of \$25.00 per hour (salaried) as noted on the Transparent Idaho website. A salaried position that would require on call hours.*
 - **3.5 Senior or “Chief” Deputy**
 - Pursuant to Idaho Code, §31-2006, any elected county officer who has more than one deputy must designate, by endorsement upon his appointment, one deputy as a senior deputy (commonly referred to in Idaho as a “Chief Deputy”). Such Senior or Chief Deputies shall have the authority and responsibility to:
 - **3.5.1** In case of a vacancy in the office, by death, resignation, or otherwise, or of the officer’s absence or inability to perform the duties of his office, such Senior/Chief deputy must continue to perform the duties of the office during such vacancy, absence or inability.
 - **3.5.2** Each Senior/Chief Deputy may be additionally compensated when appointed to this position. Compensation may be based on number of personnel supervised, assigned responsibilities, and such other factors as are agreed to by the County Commissioners and the elected official. Any such additional compensation will be determined by the County Commissioners after taking into consideration the input of the elected official.
 - **3.5.3** All Senior/Chief Deputies serve at the will and pleasure of the elected official who selected them and are subject to reassignment or removal at the sole discretion of the elected official or his/her successor for any or no expressed reason, at any time without prior notice. Such reassignment or removal and any reduction in pay, status, benefits, etc. (however characterized) is not subject to review, grievance or appeal under any provision of this Handbook.
- The ongoing challenge with the Coroner’s Office is finding qualified staff to function as Medicolegal Death Investigators as the deputy Coroner positions are a stipend position where the investigator is given a conservative stipend to be on call each month and a fee when they respond to a reported death case.
 - The turnover that has taken place in the office over the last few years has been the result of prospective deputies not being able to depend on income paid per call. undependable income stream for services, the need for very detailed and precise documentation of cases.
 - Without a dependable income from on call work each Deputy must have employment elsewhere to meet the needs of their family.

- Create a **part-time Deputy Coroner** position that would be compensated at **\$20.25 hour** and work no more than 19 hours a week.
- **Retain current budget** for one **on-call** (1) Deputy Coroner's with monthly stipend and allotted compensation in FY 2025 budget.
- The Coroner will continue to work with *the Idaho State Association of County Coroners* to address the significant shortfalls and systemic problems in the Idaho Coroner System identified in the recent *Office of Performance Evaluation "County Coroners and Death Investigation" published 29 February 2024*. (See attached report)
 - Continued review of state statutes and recommendations is being prepared to improve statutory issues discovered.
 - Adoption of training and education requirements for coroners is being developed based on the *National Institute of Standards and Technology Recommendations to the Attorney General for Certification of Medicolegal Death Investigators and Accreditation of offices 2015*. (These reports are attached to this proposal for review)
 - There is legislation in the State of Washington that reimburses each county coroner's office for partial cost of certain autopsies. The State Association of County Coroners is currently working on a similar proposal.

Facility Improvements

- **Decontamination/Shower, and Laundry room.**
 - **Exam Room** – Currently taking place at the Bonneville County facility for a fee.
 - **Decontamination Room**
 - Our staff carries the weight of every scene, every day. Being able to provide a safe decompression space for them to shower, wash clothes and LEAVE WORK at work, and not take the physical reminder with them home is huge for the mental and physical health of our staff.
- **Chain of Custody is imperative in investigative cases.**
 - Our excessive use of Bonneville's secured cooler is putting a burden on them, and they may be forced to charge us for use. If we are proactive in supplying a capital improvement for our office **to provide secure cooler storage**, we will save money within one year of potentially having to "rent" secure space locally.

Office Accreditation through IACME

- Seek office accreditation through the *International Association of Coroners and Medical Examiners* show that the office meets the accepted national basic standard **to reduce possible civil liability and to be eligible for federal funding sources.**
- Have all **senior eligible investigators certified** by the *American Board of Medicolegal Death Investigators.*
- Manage and increase budget to reflect the responsibilities of the office and compensate investigators for services rendered in a fair and equitable manner.

Regional Autopsy Facility

- Create MOUs with surrounding other county agencies and counties to help facilitate a regional autopsy facility in Eastern Idaho to ultimately reduce cost for autopsy and transport to Boise.
- Continue procurement of equipment through state surplus entities, when possible, to reduce operating costs.
- Increase supplies ahead of time and utilize funding assistance through grants and state level resources to reduce cost of expendable materials.
- **By reducing our reliance on Ada County** to perform autopsies, we can **start saving local tax payers** money through reduced employee transport hours, reduce county liability through less road traveled, quicker turn around for families and staff reducing the emotional and physical load born on this process. Our office is in the process of developing cost analysis of the current budget burden compared to a local regional center.
- Coroner Roberts is currently working with Coroners in Eastern Idaho to explore the use of LOCUM Forensic Pathologists to conduct autopsies in eastern Idaho for a cost that is comparable to Ada County Coroner's Office. Ada County Coroner, Rich Riffle has helped in getting this project off the ground as it would relieve pressure on his operation considerably.

Significant Changes to FY 2026 Budget

- The position of the **Coroner is a full-time position**. The responsibilities of the coroner must be handled 24 hours a day, 7 days a week basis. Beyond providing 24/7/365 availability, attending autopsies, training staff, working closely with law enforcement, EMS, and local medical professionals, attending regional and state meetings, fulfilling administrative. The Coroner currently works on average over to 250 hours per month.
- **Create a Full-time Chief Deputy position** to meet the Bingham County Policy Section 3.5 and 3.5.1. The Full-time position would include the Chief Deputy working 40 hours per week at a rate of \$25.00 per hour as noted on the Transparent Idaho website. *A salaried position that would require on call hours.*
- **Create a Part-Time Deputy Coroner position** to be compensated at a rate of \$20.25 for 19 hours a week.
- **Retain current one On-Call Part-Time Deputy Coroner position(s)** budgeted at \$20,000 a year to include monthly stipend and case compensation plan in place.
- **Vehicles:** We now have two trucks and the mobile morgue to maintain and fuel. Line items have been consolidated from FY25 and increased request is directly in relation to increased fuel, vehicle/trailer maintenance estimation costs.
- **Autopsies and Toxicology:** Separate line items, the increased FY 26 amount is directly correlated to an expected increase of 10% cost and cases.
- **Capital – Other:** As stated above, **to provide chain-of-custody improvements**, and reduced potential incurred costs – we need to provide secure storage on our site in the form of a morgue cooler. Requested amount is based on estimates sourced online and approximated additional installation costs. **An exam room** would also help to ensure chain-of-custody in sensitive cases as only **employees bound by confidentiality** will be allowed in.
- **Capital -Building:** Every one of our cases involves death. There is an emotional, physical and mental toll placed on our staff with every case. By providing a **multi-purpose wet-room** that can accommodate a **shower, laundry facilities and an exam room** would allow our office staff **to leave work at work**. Not bringing home physical reminders of the job helps keep our loved ones safe. Sometimes bio-hazards exist and we currently do not have a decontamination area to properly handle this.
- Continue to maintain an accurate and reasonable budget plan in light of the improvements needed to the Office of the Coroner in Bingham County.
- Having an independent investigation into the coroner system in Idaho that revealed significant deficiencies that place Idaho as a whole in the bottom ranking of the United States,

Providing anything less than meeting the basic minimum standards referenced throughout this document is a disservice to the citizens of our community. Having an independent investigation done that reveals the deficiencies within the system provides a roadmap for improvement. Addressing these deficiencies with earnestness will improve public trust in local government and help to reduce the likelihood of civil liability in future cases.

In closing, regardless of how the Bingham County Coroner's Office had been run in the past the standards that the office is held to are the ones cited in the attached material and expected of today's citizenry and litigators. We must educate ourselves and begin placing resources where needed to meet these standards.

Attached documents:

- IACME P&P Draft, Importance of Medicolegal Death Investigation in the United States Position Paper February 2023
- Forensic Autopsy Performance Standards from the National Association of Medical Examiners
- Office of Performance Evaluation "County Coroners and Death Investigation" published 29 February 2024

❖ *Coroner time log can be provided upon request*

5-Year Capital Outlay Plan

- Formal bids have not been solicited yet. With commissioner's approval we will.
- **MOST OF THIS COULD BE A ONE-TIME EXPENSE THAT OPENS UP COST RECOVERY AND FUNDING OPTIONS, POTENTIALLY IMMEDIATELY.**
- Become a **IACME** (International Association of Coroners and Medical Examiners) **Certified Facility**
 - Requires **secure access storage facilities including**
 - **Exam Room**
 - Shower/Laundry/Decontamination Areas (\$30,000 estimated)
 - **Sally Port** for unloading/loading

MORE DETAILS:

- Retrofitting the County owned commercial building located at 490 N. Maple St. Suite B. Retrofitting this property **will satisfy the needs of the Coroner's Office for approximately 25 years.**
 - This space will also provide space for offices, decedent storage, exam area, and a family meeting area. Currently decedents requiring exam and autopsy must be stored at local funeral homes. This practice breaks the Chain of Custody standards set forth by the National Institute of Justice and may pose potential litigations issues in the future.
 - Phase I
 - Architectural evaluation of the project and design
 - Bid process for upgrades
 - Place the mobile morgue unit on the south side of the property with privacy and security fencing along with power to the unit.
 - By addressing the needs of the Coroner's Office in FY2026 the monies spent will save the taxpayers exponentially compared to approaching this project in 3-5 years when the need will be even more paramount and emergent based on projected growth and volume.
 - Phase II
 - Upgrade building infrastructure
 - Electrical with backup generator
 - Connect to County network
 - Complete 6 - body secure storage to meet evidence guideline of the National Institutes for Justice.
 - Upgrade interior of structure for offices and meeting room for families of decedents.

Prosecuting Attorney's Office
General Fund – 01-07
Ryan Jolley – Prosecuting Attorney



Mission Statement

The mission of the Bingham County Prosecuting Attorney's Office is to do justice. Without fear, favor, or prejudice we will wield the swift sword of justice to hold wrongdoers accountable and balance the scales of justice through the strict pursuit of truth and fairness.

Program Description

Duties

- Prosecute and defend all actions within Bingham County on behalf of the people of this State or county.
- Interface with all law enforcement agencies within the county including: Shelley PD, Blackfoot PD, Idaho State Police, Bingham County Sheriff's Office, Idaho Fish and Game, Idaho Department of Corrections, Idaho Department of Transportation.
- Advise the Board of County Commissioners and all other public officers of the County.
- Prosecute all felony and juvenile crimes within the county.
- File all involuntary commitment proceedings.
- Bring all child protection cases.

General

- All prosecution and support staff of the prosecutor's office will have a high level of experience and training;
- Members of the community will be informed of the work being done by the prosecutor's office;
- The prosecutor's office will have a positive and productive working partnership with each governmental agency.

Criminal Division

- Each person, group, or agency affected by a criminal act can be heard regarding the prosecution of the matter.
- The prosecutor's office will provide information and assistance to victims throughout the legal proceedings and offer resource information for assistance programs;
- The People of Bingham County will feel safe and confident that crime is appropriately addressed within their community and Bingham County, and that they are allowed to come discuss matters with prosecutors at any time.

Civil Division

- Provide legal counsel to the Bingham County Commissioners and all other County officials efficiently and effectively.
- Each of the agencies served by the prosecutor's office will have access to the services of the prosecutor's office when needed for legal advice and /or legal document drafting;
- The prosecutor's office will provide training of other county elected officials and department heads regarding their legal obligations and duties.

FY 2026 Accomplishments

- Successful prosecution and trial conviction of Eric Whitney Jones for Battery with Intent to Commit a Serious Felony-Lewd Conduct, CR06-23-5201.
- Successful prosecution and trial conviction of Andrew Dane Blanchard for Vehicular Manslaughter x (2), CR06-24-1615.

Veritas Aequitas-Truth and Justice

- Successful prosecution and trial conviction of Dreshawn Layne Metz for Rape and Sexual Battery, CR06-22-5768.
- Successful prosecutions and jury trials for multiple other high-level felony cases.
- Successfully covered all county legal work in spite of attorney shortages.
- Maintained a full support staff of 6 legal assistants.
- Hired Paul Rogers as Civil Deputy.
- Maintained an increased level of public communication and case awareness through coordination with the Sheriff and Chief of Police.
- Presented law enforcement trainings and legal updates to the Bingham County Sheriff's office, Shelley City Police Department, and Blackfoot City Police Department.
- Successful mitigation and litigation of numerous civil issues and planning and zoning issues.

FY 2026 Goals and Objectives

- Hire new office manager to replace Lori Jorgensen upon her retirement this fall.
- Hire additional legal assistant to fill vacancy created by this retirement.
- Fill our newly created additional criminal division attorney position.
- Further increase public communication and public involvement to improve public perceptions of crime enforcement in our community.
- Further increase communication with law enforcement to work as a team regarding victim cases and violent crime.
- Continually train and aid each of the attorneys to hold a high standard for Bingham County and help those in the community understand the importance of prosecution.
- Retain the current attorney staff and provide increased training and leadership opportunities for them.

Significant Changes to the FY 2026 Budget

The following are major issues and challenges impacting the Prosecutor's Office now and in the future:

- Increase the deputy prosecutor salary line item to account for recently approved additional criminal deputy position. We will need to increase line item 0402-0000 Salaries - Deputies from \$355,368 to 362,059.86.
 - REASONS – This would account for the increased cost in hiring experienced attorneys and the already approved position. The currently vacant new deputy position was approved by the board in February of this year and was approved up to the current senior deputy salary range of \$91,832.86.
 - Breakdown: 3 deputy prosecutor positions at \$91,832.86 plus 1 deputy prosecutor at \$86,561. Total=\$362,059.86. Total budget increase of \$6,691.86.
- Add back in a budget amount line item of \$80,400 for 0401-0002 Civil Deputy. Or in the alternative create a new line item to place his salary in.
 - Reasons- This position has been filled on a contract basis with Paul Rogers. That contract is currently being paid from line item 01-07-559-00 "Other Misc, Expense" which does not have a budgeted amount and is being covered by salary savings and other unused budget amounts. He is paid monthly \$6700. Previously

Veritas Aequitas-Truth and Justice

these funds for a specific "civil deputy" were combined with the "Deputies" line item in budget year 2023. However, it is necessary to have a separate item now that we have a contract civil deputy.

- Breakdown: \$6700 x (12) months total = \$80,400. Total Budget increase of \$80,400.
- Increase in 0524-0000 "Software" The current budget amount is \$11,000. I am requesting an increase of \$300 to cover the raised cost of KARPEL. I am also requesting an increase of \$1,023.60 to cover the new cost of AT&T mobility internet connections. Our new laptops allow for this additional new service which is necessary to allow us to connect to our j-drive during on call weekends and afterhours search warrants and emergencies. This fee is a base monthly fee of \$85.30 which we have been covering out of supplies 0440-0000. This would be better paid out of software.
 - REASONS: KARPEL has raised the cost of the software license by \$300.00. AT&T is necessary to allow access to county servers after hours.
 - Breakdown: \$9,000 plus \$300.00 total = \$9300 plus 7 adobe acrobat licenses at \$1900. Plus, AT&T monthly at \$85.30 x 12 total = \$1,023.60. Total budget amount request \$12,323.60. Total budget increase of \$1,323.60.
- *Overall, the requested increase to my total budget is approximately \$88,415.46. However, this increase primarily reflects the previously approved changes by the board with regards to the salaries and the prior approval of a new deputy position in February and a contract civil deputy position within my office which are currently being paid from salary savings and other unexpended line items. The only new items being requested that have not already been previously approved are the software changes which total \$1323.60*

5 year plan

- Increase training to other agencies, law enforcement and community.
- Provide more efficient legal advice to the County.
- Increase the number of deputy prosecutors and support staff to meet increased demands.

5 year Capital Outlay

- Purchase of additional office furniture to accommodate the increase in personnel when needed.
- Purchase of additional office furniture for storage to accommodate the increase in video files.
- Continue to improve our computer systems and keep up with technology trends.

Employees paid through this fund:

13 Full-time positions.

"If you're going to be a good and faithful [prosecutor], you have to resign yourself to the fact that you're not always going to like the conclusions you reach. If you like them all the time, you're probably doing something wrong."

Justice Antonin Scalia
United States Supreme Court

Veritas Aequitas-Truth and Justice

Human Resources/Risk Management Department

General Fund 01-09

Laraine Pope – Director

Elected Official – BOCC

Mission Statement

The Human Resources/Risk Management Department is committed to providing and retaining a skilled, adaptable, and diverse workforce for County departments so that they may deliver superior services to the residents of, and visitors to, the County of Bingham.

Program Description

Reporting directly to the Board of County Commissioners, the Department is responsible for two primary functions, Human Resources and Risk Management.

1. Human Resources

Known simply as “Personnel” for many years, the Department deals with the organization’s most valuable resources, its employees. The term Human Resources, therefore, can generally be defined as the department or division within a company or organization that is focused on activities relating to its employees. These activities typically include recruiting and hiring new employees, orientation, retention, and advancement. Additionally, working in close concert with the County Clerk, the Department assists with the administration of employee benefits including:

- Medical, Dental, Vision, Life, and Disability insurance
- Retirement including PERSI (Public Employee Retirement System of Idaho) and 401 (k)
- Employee Assistance Program (EAP)

Additionally, the Department is charged with assisting Management and employees alike in understanding and applying federal and state laws that are applicable to the management of employees. The more common laws include:

- Family Medical Leave Act (FMLA)
- Fair Labor Standards Act (FLSA)
- Workers Compensation
- Occupational Safety and Health Act (OSHA)
- Mine Safety and Health Administration (MSHA)

The Department is also responsible for the ongoing administration and maintenance of the *Bingham County Employee Handbook* which is a collection of human resource policies. Human Resources is an ever-evolving discipline which requires not only policies to guide it but also vigilance in fairly administering and maintaining those policies. This administration and maintenance is done, in part, through close interaction with the Bingham County Board of County Commissioners, the Bingham County Personnel Board, and the County Prosecuting Attorney. The primary purpose of Human Resources is to manage the entire employee lifecycle within the County, from recruitment and hiring to training, performance management, and ultimately, employee departures. HR also ensures compliance with employment laws, fosters a positive

work culture and supports the organization's overall goals by effectively managing its human resources

2. Risk Management

Risk Management is generally defined as the technique or profession of assessing, minimizing, and preventing accidental loss to a business, as through the use of insurance, safety measures, etc. It is important to note that there is no such thing as "risk avoidance"; Bingham County, therefore, is actively and prudently engaged in the practice of risk *management*.

The primary goal of the Risk Management function of the Department is to ensure the safety and/or well-being of those who work for, or interact with, Bingham County. Specific areas of concentration include:

- A close, working relationship with the County's primary insurer, ICRMP (Idaho Counties Risk Management Program)
- Partnerships with private insurance companies
- Partnerships with state and federal agencies
- Administration of the Americans with Disabilities Act (ADA)
- Ongoing Safety and Drivers Training programs.

FY 2025 Accomplishments

- Conducted 38 total recruitments since the start of the fiscal year.
- Processed and reviewed 158 applications and approximately 50 additional resumes since the start of the fiscal year.
- Conducted 38 interviews since the start of the fiscal year.
- Processed 42 new employees since the start of the fiscal year.
- Processed the reclassifications of County employees, based on changes to the pay structure and reclassification requests.
- Continued work on exempt employees pay structure
- Continued management of the Employee Recognition Program
- Made significant changes to the Bingham County Employee Handbook, including: Lactation policy along with provision of Lactation/Parents room, Exempt Employee policy and Name Clearing procedure.
- Assisted multiple departments/offices through formal disciplinary processes, including terminations. HR was able to help department heads navigate the situations towards outcomes which are compatible with reduced employment-related claims against the County, per ICRMP.
- Assisted at least one department to recruit successfully by considering a different approach to attract employees.

FY 2026 Goals and Objectives

Inasmuch as the Human Resources/Risk Management Department is a service department, that is, it supports the related needs of all County operations, it is difficult to quantify specific goals

and objectives. For example, it would be nearly impossible to estimate the number of recruitments to be conducted or the number of new employees to be hired. The primary objectives of the Department, therefore, will be as follows:

- Assist all departments with recruitment and hiring needs
- Assist all departments in interpreting and administering state and federal regulations
- Administer and update the Bingham County Employee Handbook as required
- Work closely with the County Clerk and industry partners in managing employee benefits
- Respond to public inquiries
- Administer Employee Recognition Program
- Conduct special studies and projects as directed by the County Board Commissioners.
- Promotion of employee training and development
- Maintain a safe work environment
- Handle disciplinary issues/actions
- Foster employer-employee relations

Significant changes to FY 2026 Budget

None anticipated; the Department currently operates with 2.0 FTE positions (an increase of 0.5 since 2023) and is expected to maintain that staffing level.

5 Year Capital Outlay plan

The work of the Department is conducted primarily in an office setting and does not utilize any unique equipment or vehicles. As such, the following standard, office equipment is anticipated to be acquired/replaced within the next five years:

- 1 Executive desk to replace an existing clerical desk, \$650
- 1 Executive chair to replace an existing clerical chair, \$250
- 1 clerical chair to replace an existing clerical chair, \$100

Employees paid through this account:

2 Full-time

Building Maintenance General Fund 01-10 Budget Narrative 2025-2026



2025-2026

Budget Narrative

Authored by: Jason Marlow



Mission Statement

Our aim is to assist, lead and serve fellow staff members to a safe, efficient and comfortable environment!

Program Description

As a team we strive to develop a safe and efficient working environment that is pleasant to both staff and patrons. Our scope of work includes electrical, heating ventilation, plumbing, aesthetics, security, fixtures and access. As a maintenance team we hope to be the outlet for concerns and ideas for bettering the working environment of the departments within Bingham County. We hope to develop a good working relationship with all departments insuring all Staff can reach out to us to discuss and plan upgrades and solutions to problems.

We are responsible for:

Courthouse/Jail, 501 N. Maple

Probation/Detectives, 50 Lavon St

Commissioner's Office, 491 N Oak St

Extension Office (ISU Outreach), 412 W Pacific St

Planning and Development, 490 N Maple

Public Works Building, 245 N 690 W

Central Transfer Station, 245 N 690 W

Historical Museum, 190 N Shilling

Vacant Yard "Policeman's Park", N Maple ST and Allen St

New "Central" Jail addition

Rental, Training, Parking Lots; 503 N Oak, 48 Airport Rd, 56 Airport Rd

"Every accomplishment starts with the decision to try"

2025 Fiscal Year Accomplishments:

- Replaced Old Cooling Coil in AHU 5
- Warrantee Pump and Motor for cooling tower
- Renovated and replaced Cabinets and Countertops for Treasury
- Finished Office and Bathroom Space in the Basement of P&D
- Remapped and added panic buttons on second floor for District Clerks
- Worked to Plan and Facilitate I.T. server room power and UPS needs.
- Rebuilt Fridge for Probation Drug tests
- Added a Hot Water Recirculation loop for Dispatch and Jail Dishwasher
- Kitchen Grease Trap was Pumped
- Converted some Jail Cells plumbing to Electric controls
- Replaced many Flood lights for Parking lots and Garages
- More refined Networking in Annex building
- Inspections for Fire electrical, Extinguishers and Sprinklers
- Water Softener Replacement for Courthouse
- Focused weed control and watering for Lawns
- Finished I.T. Room in Annex building
- Replaced Light Bulbs in E and D Jail Pods
- Assisted with Transitioning Departments for Remodel
- Closely involved with I.T. and Jail Staff for the Jail addition
- Facilitated moving the Coroners office over to the Annex Building
- Installed many cameras for I.T. throughout Booking, R&B, New Jail Holdings
- Researched and integrated maintenance software and app for tasks
- Installed new Garage door openers in Sally Porte
- Relocated old Generator/Fuel Tank to Road and Bridge
- Removed Jail Laundry washing machines
- Replaced some ceiling tiles though out Sheriffs area
- 3 new circulation pumps for boiler hot water loop
- Finished Bathroom stalls at shooting range club house
- Over 135 emailed tasks finished from departments

"Hustle until your haters ask if you're hiring"

2026 Goals and Objectives:

- Research options for updating the heating and ventilation for the future
 - Hold regular/thorough inspections
 - Focus on finding ways to improve
 - Closely monitor Roof for damage and End of life
 - Replace flooring and Ceiling Tiles, where needed 8,000
 - Update HVAC hardware for efficiency and reliability 26,000
 - Renovate Sidewalks in the front of Courthouse 10,000
 - Holding Cells sewer pipes replumbed (only 2 left) 3,000
 - Striping and upkeep on curbing for parking and aesthetics 4,000
 - ADA countertop and cabinetry rework Sherriff's Counter 14,000
 - Remodel locker room sinks/faucets and countertops 9,000
- Total: \$74,000

Significant Changes to the F.Y. 2026 Budget

We don't have a full staff in the Maintenance Department, Jonathan Steimens is still here, and we will get another hired on soon. Focus for us coming into 2026 is to work on the HVAC, the Jail HVAC needs renovation badly. The Museum is needing both heat and AC improvements. We also want to focus hard on the areas in the courthouse that have been changed or renovated with the Hvac left out. Namely; the Attorneys offices, ECC/break room, Todd Meylers office, Annex building.

5-year Capital Outlay

- Parking lot upkeep and repair 4year \$42,000 total \$10,500
- Courthouse Roof replacement \$140,000 total 10-year plan. \$14,000
- New Door controls system for security and Ease of use, 4 Year plan \$20,000
- Museum Decking, Hvac, Siding, Windows 4 Year \$180,000 \$65,000
- Countertop Renovation and ADA access for the Sherriff and Blackfoot City police, Sherriff and Blackfoot City Police over the next 3 years \$10,000

Sherriff and City Police



2025 Account Change Proposal:

- | <u>Expenses-Labeled</u> | <u>Original Amount</u> | <u>Proposed Change Amount</u> |
|---|------------------------|-------------------------------|
| <ul style="list-style-type: none"> 0441-0000 Supplies- Cleaning <p>It's difficult to track why but we used substantially more last year than our allotted budget. In an effort not to go over budget this year I'd ask for an additional \$2,000.</p> | \$16,250 | \$18,250 |
| <ul style="list-style-type: none"> 0443-0001 ADA Improvements <p>We made a big step in getting two departments in the last three years up to ADA standards I'd like to keep the momentum up this next year!</p> | \$20,000 | \$20,000 |
| <ul style="list-style-type: none"> 0449-0000 Supplies- Other <p>This account is sufficient for our hardware, tools and consumables and needs no change.</p> | \$20,000 | \$20,000 |

- **0460-000 Utilities- Fuel for Heating** \$36,750 \$36,750

I'm happy to say that I may have overestimated this budget from last years increase! I'm not asking for any change at this point in the year.

- **0465-0000 Utilities- Electricity** \$83,600 \$85,000

I think that our power bill should stabilize after a slight increase for HVAC renovations and Jail use.

- **0469-0000 Utilities- City of Blackfoot** \$76,000 \$77,500

Last year I proposed a large increase for this line. I was very close on my estimate! I'm still slightly short and propose a 2% increase from last.

- **0470-0000 Vehicles- Repairs & Gasoline** \$4,000 \$6,000

We purchased a newer pickup this year and it has met our needs well. Now that we have much more parking lot space, snow removal is going to increase. I need to spend more on equipment to help us in snow removal.

- **0494-0000 Repairs/Maint- Bldng, Fixtures** \$151,000 \$151,000

This is our largest account and I feel great about what we have spent and saved on for the county buildings this year. I hope to increase my teams skills and in doing so fix things more efficiently.

- **0506-0000 Jail- Repairs** \$58,000 \$60,000

I'm looking forward to more capacity for the jail and being brand new the addition should work well with minimal repair but unfortunately, we still have much to do in the old parts. Detention grade repairs have gotten even more expensive this last year. I'm asking to round this up 2,000\$.

- **0670-0000 Contracts Janitorial** \$180,000 \$180,000

Our contract with AAA-Giles will not end for another two years and he has been very patient with our messes renovating many rooms. I'm hoping not to spend more this year also.

- 0701-0005 **Rental Houses** \$10,000 \$10,000
- 0000-0000 **Skill Building** \$000 \$5,000

I'm excited to propose a training budget be added to our department. I think that it's in the best interests of the County if we can do our job more effectively.

Total: \$659,600 \$670,500

This would be a 1.5% increase of the budget moving into 2026

"Be stubborn about your goals and flexible about your methods"

Thank You Bingham County



FY 2026 Annual Budget

Emergency Management

General Fund 01-11

R. Scott Reese – Director

Mission Statement

The mission of Bingham County Emergency Management is to guide and support the community in effectively preparing for, protecting against, mitigating, responding to, and recovering from all hazards. We place the highest priority on preparedness to enhance the resilience and safety of our county.

Program Description

Bingham County Emergency Management serves as a vital connection between the State of Idaho and local jurisdictions, including cities, schools, and key community partners such as law enforcement, fire departments, EMS, hospitals, hazardous materials teams, and the American Red Cross. Our office administers and coordinates emergency management grant programs funded by the federal government and distributed through the State of Idaho, ensuring these resources benefit the county and its residents.

FY 2025 Accomplishments

- Monitored spring flooding efforts alongside Bingham County residents; providing sandbags as needed or upon request.
- Completed multiple FEMA training courses and continue to pursue ongoing professional development.
- Attended the week-long IEMA training in Boise and participated in the IOEM Conference.
- Continued support of county law enforcement, EMS, and fire agencies by providing portable radios.
- Secured an additional \$20,000 in Emergency Management Performance Grant (EMPG) funding from IOEM.
- Maintain monthly WEBOC communication training to ensure readiness and coordination.
- Participated in District Interoperability Governance Board (DIGB5) meetings throughout the year.
- Attended Emergency Management Workshops (EMWs) held across East Idaho.
- Updated the Emergency Operations Plan (EOP) to remain in compliance with state and federal requirements.

FY 2026 Goals and Objectives

Our office will continue to collaborate with the State of Idaho on grant programs that benefit Bingham County. We remain committed to achieving our goals for training and exercises, and to fostering strong, positive relationships with our state and federal partners. We will actively participate in the annual IEMA and IOEM conferences to stay informed and engaged. Above all, we will work closely with the residents of Bingham County to strengthen and uphold our mission.

No Significant Changes to the FY 2026 Budget**5-year Capital Outlay**

- Continue the process of updating our All-Hazards Mitigation Plan (AHMP). This needs to be done every 5 years to remain eligible for federal grants.
- Update the EOC to meet the demands of the future

Employees paid through this account:

1 Full-time director who also is the director of Parks and Recreation & the PIO

Bingham County Extension and 4-H Office

University of Idaho Extension – Mission Statement

University of Idaho Extension in Bingham County improves people's lives by engaging the University and our communities through research-based education. Our areas of expertise are 4-H Youth Development, Agriculture, Livestock, and Family and Consumer Sciences.

Bingham County Extension - Program Description

University of Idaho Extension, Bingham County helps citizens through research-based, locally relevant information and programs. Clients learn through classes, office visits, phone calls and online resources.

We offer programming in:

- 4-H and youth development
- Health and nutrition
- Food safety/food preservation
- Financial management
- Crops
- Horticulture
- Livestock

These programs reach thousands of Bingham County citizens each year.

Bingham County Extension – FY 2024 Accomplishments

Health & Nutrition – Julie Buck, Educator & County Chair

Position Description 80% Extension/Outreach
35% Food Safety
45% Health and Nutrition
20% 4-H Youth Development
15% University Service and Leadership
5% scholarship and creative activities

Teaching Accomplishments:

Areas of Specialization:

Health and Wellness

Food Safety and Preservation

4-H Youth Development

Courses Taught:

Food Preservation, FCS 475, University of Idaho, 2023-2024.

Non-Credit Classes, Presentations, Workshops, Seminars, Invited Lectures, etc.:

Health and Wellness:

- Buck, J. Electric pressure cooking, Island Park, Idaho, September 30, 2024.
- Buck, J. Idaho Dementia Friends session, Idaho Falls, Idaho, September 27, 2024.

- Buck, J. Introduction to freeze drying, Blackfoot, Idaho, September 26, 2024.
- Buck, J. Meatless meals, Pocatello, Idaho, September 26, 2024.
- Buck, J. Healthy Eating, Blackfoot, Idaho, September 12, 2024.
- Buck, J. Fitness Made Simple online class, Blackfoot, Idaho, September 5, 2024.
- Buck, J. Caregiver support group, Blackfoot, Idaho, June 17, August 19, 2024.
- Buck, J. Nutrition for healthy aging, Shelley, Idaho, July 29, 2024.
- Buck, J. Fitness Made Simple online class, Blackfoot, Idaho, July 25, 2024.
- Buck, J. Idaho Dementia Friend session, Blackfoot, Idaho, July 16, 2024.
- Buck, J. Budget and bargains financial class, Pocatello, Idaho, July 11, 2024.
- Buck, J. Fitness Made Simple online class, Blackfoot, Idaho, July 11, 2024.
- Buck, J. Gluten free lifestyle, Pocatello, Idaho, June 27, 2024.
- Buck, J. Senior fitness and nutrition, Shelley, Idaho, May 1, June 5, 2024.
- Buck, J. Fitness Made Simple online class, Blackfoot, Idaho, May 23, 2024.
- Buck, J. Postpartum support group, Idaho Falls, Idaho, March 27, April 22, May 22, 2024.
- Buck, J. Fitness Made Simple online class, Blackfoot, Idaho, May 21, 2024.
- Buck, J. Fitness Made Simple online class, Blackfoot, Idaho, May 16, 2024.
- Buck, J. Alzheimer's and Dementia Brain Health, Shelley, Idaho, May 9, 2024.
- Buck, J. Fitness Made Simple online class, Blackfoot, Idaho, May 7, 2024.
- Buck, J. Recipes for diabetes management, Pocatello, Idaho, April 18, 2024.
- Buck, J. Fitness Made Simple online class, Blackfoot, Idaho, April 4, 2024.
- Buck, J. Fitness Made Simple class, Blackfoot, Idaho, January 23, 25, February 1, 6, 8, 15, 20, 22, 29, March 12, 14, 21, 26, 28, April 2, 2024.
- Buck, J. Alzheimer's and Dementia brain health, Aberdeen, Idaho, March 14, 2024.
- Buck, J. Postpartum support group, Blackfoot, Idaho, March 13, 2024.
- Buck, J. Alzheimer's and brain health, Blackfoot, Idaho, February 13, 2024.
- Buck, J. Fitness and nutrition, Shelley Senior Center, Shelley, Idaho, February 7, 2024.
- Buck, J. Healthy aging, Shelley Senior Center, Shelley, Idaho, January 11, 2024.
- Buck, J. Fitness and nutrition, Shelley Senior Center, Shelley, Idaho, January 3, 2024.
- Buck, J. Fitness made simple online, Blackfoot, Idaho, December 21, 2023.
- Buck, J. Chocolate dipping, Fort Hall, Idaho, December 20, 2023.
- Buck, J. Freezer meals, Idaho Falls, Idaho, December 6, 2023.
- Buck, J. Fitness and nutrition, Shelley Senior Center, Shelley, Idaho, December 6, 2024.

Food Safety:

- Buck, J. Pressure canning, Blackfoot, Idaho, October 1, 2024.
- Buck, J. Fresh Salsa, Pocatello, Idaho, July 23, 2024.
- Buck, J. Preserve at Home online course, June 6, 13, 27, July 11, 2024.
- Buck, J. Pressure canning, Blackfoot, Idaho, May 9, 2024.
- Buck, J. Pressure canning, Blackfoot, Idaho, March 28, 2024.
- Buck, J. Boiling water canning, Blackfoot, Idaho, March 27, 2024.
- Buck, J. Preserve at Home online course, February 1, 8, 15, 22, 2024.

4-H Youth Development and Volunteer Development:

- Buck, J. 4-H Survivor Go-bag day camp, Blackfoot, Idaho, June 6, 2024.
- Buck, J. School pantry cook-off, Blackfoot High School, Blackfoot, Idaho, May 13, 15, 16, 2024.
- Buck, J. Fitness and nutrition, Blackfoot High School, Blackfoot, Idaho, March 11, May 13, 2024.
- Buck, J. 4-H Mother's Day pin cushion, Blackfoot, Idaho, May 10, 2024.
- Buck, J. 4-H Mother's Day thread catcher, Blackfoot, Idaho, May 10, 2024.
- Buck, J. 4-H Quilting Spring break class, Blackfoot, Idaho, March 4, 18, 19, 20, 22, 29, 2024
- Buck, J. Berry filled hand pies, Blackfoot High School, Blackfoot, Idaho, March 6, 2024.
- Buck, J. Instant pot monkey bread, Blackfoot High School, Blackfoot, Idaho, February 28, 2024.
- Buck, J. School pantry cook-off, Blackfoot High School, Blackfoot, Idaho February 13, 2024.
- Buck, J. 4-H candy day camp, Blackfoot, Idaho, February 2, 2024.
- Buck, J. Instant pot cooking class, Firth High School, Firth, Idaho, January 30, 2024.

Family Economics:

- Buck, J. Welcome to the real world, a youth budgeting program presented in each of the following classes:
Firth High School, Firth, Idaho, April 4, 2024.

Extension Publications

Refereed:

Journals:

- Robertson, A., S. Greenway, J. Peutz, **J. Buck**, L. Hansen, B. Morrisroe, and S. Martinez. 2024. Cooking Under Pressure: Empowering Individuals to Prepare Food at Home. Journal of National Extension Association of Family & Consumer Sciences. In press.

Curricula:

- Wittman, G., T. Anderson, S. Dolecheck, **J. Buck**, and L. Foist. The Science of Sugar: Satisfy Your Sweet Tooth. 2024. University of Idaho Extension. <https://www.uidaho.edu/-/media/uidahoresponsive/files/extension/publications/ecs/ecs023.pdf?la=en&rev=a2d9340a48f147d1802fb06ce88dfd8b>

University of Idaho Extension Impact Statements:

- Sant, L., L. Blanch, **J. Buck**, L. Hansen, K. Hickock, K. Hoffman-McFarland. October 2024. Mealtime Inspirations participants learn food preparation skills in southeast Idaho.
- Buck, J.**, C. Carter, D. Poulsen, L. Sant, P. Wray. June 2024. Sewing workshop participants learned new skills and gained confidence.

Displays and Posters:

- Remley, D., L. Graves, M. Economos, B. Stefura, A. Barton, **J. Buck**, M. Jenkins, and B. Routh. Implications of Teaching a Diabetes Education Program Virtually versus In-Person. International Federation of Home Economics Conference. St. Angeles, Ireland. 2024
- Morrisroe, B., C. Milner, and **J. Buck**. Minimizing the impact of food waste in the home. April 8, University of Extension annual conference. Moscow, Idaho. 2024

Professional Meeting Papers, Workshops:

- Buck, J.**, D. Remley, and T. Saxton. September 18, 2024. National Dining with Diabetes update. National Extension Association of Family and Consumer Sciences Conference, Tucson, Arizona.
- Blanch, L., K. Jensen, L. Sant, K. Tifft, B. Morrisroe and **J. Buck**. Idaho Dementia Friends session. September 17, 2024. National Extension Association of Family and Consumer Sciences Conference, Tucson, Arizona.
- Blanch, L., K. Jensen, L. Sant, K. Tifft, B. Morrisroe and **J. Buck**. Idaho Dementia Friends session. September 17, 2024. National Extension Association of Family and Consumer Sciences Conference, Providence, Rhode Island.
- Toomey, M., and **J. Buck**. Five for Five. May 30, 2024. Idaho Health Priorities Conference, Boise, Idaho.
- Morrisroe, B., C. Milner, and **J. Buck**. Minimizing the impact of food waste in the home. 2024 Modernizing food preservation conference. Portland, Oregon.

Funding

Internal Funding Awarded:

- Buck, J., University of Idaho Extension Innovative Funds 2024, \$3150(\$3150 spending authority).
- Buck, J. University of Idaho Extension Eastern District Enhancement Funds 2024, \$829.70(\$829.70 spending authority).
- Buck, J. Mildred Haberly Endowment Award, School of Family and Consumer Sciences, 2024, \$2,610.93 (\$2,610.93 spending authority).
- Buck, J. University of Idaho Extension Health and Well-being PET mini grant, April 2024, \$500 (\$500 spending authority).

Service

Major Committee Assignments:

International/National

- National Extension Dining with Diabetes Working Group, 2015-present
- Evaluation and Curriculum Sub-Committee Chair, 2016-2019.
- Curriculum Sub-Committee Chair, 2020-2021.
- Extension Disaster Education Network, 2019-2024
- University of Idaho Delegate, 2019-present

Regional:

- ADRD Alliance, 2023-2024.
- Chronic Disease & Comprehensive Coalition, Southeast Idaho Public Health, 2015-2023.
- Diabetes Alliance of Idaho, 2019-present.
- Western Region Physical Activity Collaborative, 2019-2023.
- Western Region Food Preservation Collaborative, 2019-present.

State:

- Idaho State University Dietetic Internship program accreditation committee and preceptor, 2015-2017.

Extension:

- University of Idaho Extension Faculty Review Committee, 2021.
- University of Idaho Extension 4-H Healthy Living Resource Group, 2021-2023.
- University of Idaho Extension Digital Measures Planning Team, 2018-2023.
- University of Idaho Extension Health and Wellness Priority Extension Theme, 2014-present.
- University of Idaho Extension Strategic Planning Committee, 2017.
- University of Idaho Extension Eat Smart Idaho Search committee, Bannock, County, 2017.
- University of Idaho Extension Educator Search committee, Bannock County, 2016.
- University of Idaho Extension 4-H Curriculum Review Committee, 2016-2023.

District:

- Katie Ure, University of Idaho Extension mentee, 2023
- Katie Hickok, University of Idaho Extension mentee, 2022.
- Eastern District Family and Consumer Sciences Working Group, 2015-present
President, 2017-2018
Treasurer, 2018-2021
- Eastern District Shooting Sports coordinator, 2016-2020.
- Oral Health Network. Southeast Idaho Public Health, 2015-present.
- Healthy Eating Active Living, 2014-present.

County/Local:

- Community Partners, 2020-present
- Community Suicide Prevention Committee, 2020-present.
- Blackfoot Community Review Phase I and II, University of Idaho Extension, 2019-2020.
- Chronic Disease Coalition, Southeast Idaho Public Health, 2017-present.

Outreach Service:

- Buck, J. 4-H Bingham County Fair building, Blackfoot, Idaho, August 5, 6, 7, 2024.
- Buck, J. Blackfoot Mayor's Community Council Extension update, July 24, 2024.
- Buck, J. Caregiver Support Group, Blackfoot, Idaho, May 20, 2024.
- Buck, J. Postpartum Support Group, Blackfoot and Idaho Falls, Idaho. March 13, 27, April 22, 2024.

Miscellaneous Extension Publications

- Senior Center Newsletter:
 - Rice-always nice, August 2024.
 - Bowl of cherries, May 2024.
 - Supertaster, February 2024.
 - Kcal in, January 2024.
- Bingham County Extension Newsletter:
 - New apple canning guidelines, October 2024.
 - Financial wellness, September 2024.
 - Pets make us better humans, August 2024.
 - Alzheimer's and Brain awareness month, June 2024.
 - Make every bit a meditation, May 2024.
 - Bingham County Extension Newsletter (cont.)
 - Decluttering, April 2024.
 - National Nutrition Month, March 2024.
 - International boost self esteem month, February 2024.
 - National Blood donation month, January 2024.

Judging:

- Open Family and Consumer Sciences, Oneida County Fair, Malad, Idaho, August 14, 2024.
- Hippology team problem judge, 4-H State Horse Contest, July 8, 2024.

Review Activities

- Promotion Package for College Associate Professor, Melanie Dabb, Utah State University, October 2024.
- Extension Disaster Education Network mini-grant reviewer, May 24, 2024.

Community Service

- People In Need Coalition (PINC), 2019-present

- Community Partners, 2019-present.
- Blackfoot Mayor's community council, 2019-present.
- Blackfoot Community Pantry, 2019-present.

PROFESSIONAL DEVELOPMENT

Teaching:

- National Extension Association of Family & Consumer Sciences Annual Conference. September 16-19, 2024.
- Diabetes in Pregnancy webinar. Indian health service. September 4, 2024.
- Social determinants of health. Breaking barriers: Combating dementia through social engagement. August 28, 2024.
- Alzheimer's Association webinar. August 28, 2024.
- Type 1 Diabetes: Early detection. Diabetes Alliance of Idaho. June 18, 2024.
- Theme Park kitchen. New Mexico State University. January 31, 2024.
- Build your bones. University of Florida. January 30, 2024.
- American Diabetes Association new standards. Knowdiabetesbyheart.org. January 26, 2024.

*RETIRED FEBRUARY 2025

Crops/ Forage / Horticulture – Reed Findlay, Extension Educator

Position Description 80% Extension/Outreach

60% Crops

40% Horticulture

15% Leadership

5% Research

Quantitative Accomplishments

Scholarship and Creative Activities

- 1 Refereed/Peer Reviewed Journal of Extension (JOE) article
- 2 Refereed/Peer Reviewed Extension Bulletins, 1 article Catching up with CALS
- 2 UI Extension Impact Statement as author and co-author
- \$189,179 in external funding/ \$0 in spending authority
- \$10,000 in internal funding/ \$10,000 in spending authority
- 1 national award(s), 1 UI- 30 Years Service
- 2 national, 1 regional scholarly presentation(s)
- 1 national scholarly poster(s)
- 1 Abstracts and Proceedings as co-author

Outreach and Extension

- 74 presentations planned and conducted
- 2 Tours
- 27 engagement/facilitation activities
- Provided additional education through 36 newsletter articles, 1 media interview
- 4,581 (486 minority) direct contacts reported, including 4,179 teaching and 402 engagement contacts
- 13,520 indirect contacts
- Member of the Food Production Systems and Horticulture and Small Farms Priority Extension Theme groups.
- 1 National Meeting

University Service and Leadership

- Served on 11 committees- 2 college, 7 eastern district, 2 county/local) including mentoring 2 early-career Extension educators
- Member of 5 professional organizations

- Attended 19 professional development events/activities
- Contributed information for UI Catching up with CALS
- County chair of the UI Extension office in Bannock County. Supervised county staff, met regularly with the Bannock County Commissioners and worked with them to negotiate the FY2024 Standardized Extension Agreement. Increased travel budgets, secured funding for office carpeting
- Provided oversight to 13 volunteers (Master Gardeners)
- 2 Review activities- Reviewed 2 Extension publications through University of Idaho FastTrack
- 1 Judged Round Robin Show- Bannock County 4-H/FFA Fair 2024
- 3 applied research/demonstration trials

Qualitative Program Accomplishment Narrative

Scholarship

It is very difficult and time-consuming to publish in the Journal of Extension (JOE). I have found that it takes from 8 months to a year of manuscript revision and formatting prior to publication. I am proud that my innovative program dealing with a new pest in Alfalfa was published this past summer. I have received many requests for more information and research insights on thrips in alfalfa from professors in various western states.

University Service and Leadership

I serve as County Chair- Bannock County. I put special effort into maintaining a great rapport with commissioners, as well as focusing on creating an effective office team. This year was especially difficult- having to deal effectively with office staff bullying an extension educator. I experienced some administration burn-out, but I feel that I was able to put the office back on track for success going forward.

I have continued to put extra effort into maintaining our relationship with the Fairground and Event Center Administrator. We have developed a great working relationship with the current administrator. We depend on good teamwork with all county departments, and I put extra effort into this area. I seek input and explain all county budgets and other pertinent information with all faculty and staff to assure understanding and proper functioning of the office leading to proper office conditions and a positive working environment.

I negotiated an increase in the county budget, provided funds for staff to attend professional development activities, and worked to ensure civil rights laws and policies are followed and supported. I also oversaw the replacement of the carpeting in the entire office. Some of the staff were not helpful in this endeavor and I had to use much of my time in ensuring the completion of the project. I maintained positive relations with commissioners and provided updates on all county programs; conducted regularly scheduled faculty/staff meetings to communicate programs, schedules, updates, and civil rights issues with minutes of meeting recorded; and conducted staff evaluations and submitted written summaries to county clerks. I served on 11 committees, including two mentorship committees as well as serving on the College Promotion and Tenure Committee. I am a member of the review board for UI Fast Track and reviewed 2 University Extension publications.

Forage Research

I lead the forage team for the second year of a 4 year investigation of sustainable agriculture through an innovative project grant aimed at mitigating the costs of high fertilizer costs and lowered availability of essential nutrients. I supplemented the initial \$5,000 of grant funding with a new infusion of \$10,000. I am the PI of research for the next four years that will help reduce our dependence on inorganic outside fertilizers and improve profitability. This research will all take place at the Aberdeen Research and Extension Center. The research focuses on the use of non-dormant alfalfa varieties that fix high amounts of nitrogen in a single growing season. This crop will be followed for two years with small grain crops to determine nitrogen contributions to the fertility of subsequent crops. An economic analysis that includes the high value of fertilizers, the high value of alfalfa hay, reduced cost of alfalfa kill and transition, and the benefits of increased and prolonged nitrogen fixation will be completed at the conclusion. This year we had a very successful alfalfa crop. The non-dormant cultivar experienced an extra fourth crop as compared to traditional varieties. Portions of the research outcomes is currently in review and will be published.

I am also involved in 3 other research projects in conjunction with UI crop specialists. I am very excited about the prospects of our fall/winter dryland moisture and crop rotation studies. These studies will help us to update our knowledge of water and soil conservation on dryland acres. This area of research has not been updated in many years (generations of farmers) and will help us to make better recommendations concerning soil tillage, crop rotation, and fertility in the future. I am also involved in other forage and cereals research that have resulted in significant peer reviewed publications.

The results of our research programs were shared at area forage schools and national meetings as well as popular press articles and magazines. Our forage research has garnered enthusiasm in the state and was highlighted in the UI "Catching up with CALS" publication. Interview articles also appeared in the American Falls and Aberdeen newspapers. I also helped organize and teach at area forage schools, and the separate pasture management schools.

I taught one of the sessions at the UI "Ag Talk Tuesday" sessions headed up by Dr. Duellman. I also gave an alfalfa update for each session. This program is well attended remotely by area crop consultants, producers, and educators. It affords us to opportunity to work together with industry and keep everyone informed of the current state of our crops including pests and disease issues.

Idaho Outlook Conference

This program includes forecasts for all the major crops we grow in Idaho, as well as sessions on environmental and weather forecasting. I have presented the forage and hay component for this program for nine years and assisted Joseph Sagers in the development of the hay outlook for the coming sessions. This presentation takes many hours of research to gather the updated information on market trends and international trade that is need for relevance.

Agriculture

I worked with district educators to provide pesticide applicator recertification seminars. Students have requested that the PAT seminars be provided by Zoom. I assisted with all area cereal schools, potato school, and forage schools, and hosted the pasture management School in Blackfoot. I assisted area beef growers with bull grading, and pasture issues. I was invited by Joseph Sagers and the UI Potato School planning committee to speak and present at the Spanish Sessions of the conference. I spoke on management of pesticide drift in potato production.

Small Farms and Horticulture

Our regional Master Gardener program was delivered to two extension districts and 5 counties. We used Zoom remote technology. My Master Gardener volunteers each give around 30 hours of service each year. We have 13 Advanced Master Gardeners between Bannock and Bingham counties. Bonneville county contributes similar numbers with other counties having fewer Master Gardeners. We supplement the Zoom MG classes with hands on classes such as grafting, pruning, fall management, and harvesting. We again are using pre-recorded topic sessions that will be used in an asynchronous teaching platform. Classes consisted of 2 hours of asynchronous sessions that students can access at their leisure, coupled with 1 hour of instruction via Zoom technology.

This is the third year of Plant Talk Tuesday. Ron Patterson and I initiated this on-line Zoom designed for clients and students to forward pictures and issues for discussion and management suggestions. We invite other horticulture educators as well as area specialists to present short lectures prior to the question-and-answer period of the Zoom. This program has been well attended and is useful for area gardeners and homeowners.

4-H Youth Development

I assisted in the Bannock/Bingham County Fairs in the horse and livestock project shows. I also have various assignments at the Eastern Idaho State Fair in Blackfoot. I served as chair of the dairy goat show, co-chair of the working ranch show, and team member of the livestock judging contest. This year we again had gaps in our event leadership. I assisted where I could in some of the events to cover gaps in our leadership. I also assisted at the Alpine, Wyoming camp opening and closing workdays, as well as assisted at the Bannock as well as the Bingham County 4-H camps. I taught shooting sports, pant identification, and survival techniques at the camps this year.

Extension Visibility

I have continued to increase my contacts with area journalists and information centers this year. This has resulted in increased popular press articles in the areas of our programming, research, and impacts. I continue to request additional signage through county and university funding. This is an ongoing and long-term project as the cost is significant. New signs are in the process of being manufactured. These signs will have arrows to assist clients in finding the office. I have used the UI banners and flags at all outdoor activities and events.

Livestock & 4-H – Carmen Willmore, Extension Educator

Position Description

5% Scholarship and Creative Activities

85% Outreach and Extension

10% Service and Leadership

Quantitative Accomplishments

Scholarship and Creative Activities

- \$120,000 in external funding with \$120,000 in spending authority
- 1 UI Extension Impact Statement
- 2 Refereed Journal Articles (1 Lead Author)
- 1 UI Extension Bulletin coauthored
- 1 Statewide scholarly presentation
- 1 Regional scholarly presentation
- 1 National scholarly presentation – coauthor
- 2 Scholarly abstracts/ Proceedings

Outreach and Extension

- 28 presentations
- 6 engagement/facilitation activities
- Provided additional education through 1 national magazine article
- 7,839 (1,761 minority) direct contacts reported, including 1,072 teaching and 6,767 engagement contacts
- 57,566 indirect contacts
- Member of the food production systems and 4-H youth development priority extension theme groups
- Supervised 4-H club leaders and county 4-H committees

University Service and Leadership

- Served on 9 committees (1 regional, 2 university, 2 extension, 3 county/local) including mentoring 2 early-career extension educators.
- Member of 4 professional organizations
- Attended 11 in-person professional development events/activities
- Contributed information for the 2024 UI Extension trends
- Reviewed Promotion and Tenure packets for 2 out of state faculty
- Reviewed 1 Extension publication through University of Idaho Fast Track

Academic Administrative Appointments:

Idaho SARE Co-Coordinator. January 2020 – Present.

Grants and Contracts Awarded:

- Willmore, C. J., and G. Loomis. *Increasing knowledge and application of sustainable agriculture practices*. Western Region SARE State Professional Development Program Grant. 2024-2026. **\$120,000**

Scholarly Presentations:

- Sprinkle, J. E., L. T. Sullivan, K. S. Jensen, M. J. Ellison, J.B. Hall, C. J. Willmore, J. K. Sagers, Joel V. Yelich, J. B. Glaze, Jr., J. R. Brennan, R. M. Lewis, J. B. Taylor, B. M. Murdoch, M. R. Stegemiller, D. R. Tolleson, P. E. Clark, M.C. Roberts-Lew, and J. B. Lamb. 2024. Unlocking the mysteries of cow and calf grazing behavior on rugged rangeland pastures using GPS and accelerometer sensor technology. American Society of Animal Science Meetings, Calgary, Canada. July 22,2024 (3,4,6)

Scholarly Publications:

- Schott, L., S. Hines, J. Packham, M. de Haro Marti, G. Loomis, **C. Willmore**, J. Jamison, and C. Cosdon. 2024. *Helpful or Not? – Biostimulant Use in Corn Silage Production*. Journal of the NACAA. (Volume 17, Issue 1 – June, 2024). **(2, 6)**.

Miscellaneous Extension Publications:

UI Extension Impact Statement

- Hines. S., A. Adjesiwor, G. Loomis, C. Willmore, and J. Packham. 2024 Effective termination of cover crops is vital before planting cash crops. University of Idaho Extension.

Progressive Cattlemen

- Willmore. C. Controlling Flies on Cattle. <https://www.agproud.com/articles/60105-controlling-flies-on-cattle>

Teaching Accomplishments-

PowerPoint/Slide Presentations:

- Willmore, C.J. 2024. *Idaho SARE Program and Impacts*
- Willmore, C.J. 2024. *Making Selection and Culling Decisions for your Herd/Flock*

Non-Credit Classes, Presentations, Workshops, Seminars, Invited Lectures, etc.:

Livestock:

- Willmore, C.J. *BQA Transportation Training*. Bear Lake, ID. December 19, 2024.
- Willmore, C.J. *Nutrition During Gestation and Early Parturition*. Kidding & Lambing Clinic. Blackfoot, ID. December 13, 2024.
- Willmore, C.J. *BQA Management Practices Training*. Grace, ID. November 19, 2024.
- Willmore, C.J., C. DePhelps, J. Werlin, and C. Meyers. Hosting Annie's Project 101 on an Online Platform. Western Region NACAA AMPIC, Sandpoint, ID. September 24, 2024.
- Willmore, C.J. and M. Ellison. *Making Selection and Culling decisions for your Herd/Flock*. UI Sheep and Goat Webinar. (Zoom Recording). July 10, 2024.
- Willmore, C.J. *Idaho SARE Program and Impacts*. 2020-2024. Albion, ID. June 5, 2024
- Willmore, C.J. *Vaccinations: A Hands-on Experience*. Dubois, ID. February 26, 2024.
- Willmore, C.J. *Results of 2022 National Beef Quality Audit*. Rexburg, ID. January 31,2024.
- Willmore. C.J. *BQA Management Practices Training*. Bonneville County Event Center. Idaho Falls, ID. January 27, 2024.

4-H Youth Development:

- Willmore, C.J. *Inclusion and Diversity in the Bingham County 4-H Program*. Bingham County Market Animal Sale Committee, Blackfoot, ID. October 30, 2024.
- Willmore, C.J. *Inclusion and Diversity in the Bingham County 4-H Program*. Bingham County Leaders Council, Blackfoot, ID. September 20, 2024.
- Willmore, C.J. Bingham County Livestock Education Day Camp, Blackfoot, ID. May 31, 2024

Hay Judging

Equipment Identification

Feed Identification

Multispecies Quiz Bowl

- Willmore, C.J. *The Adventure of Rangeland Uses*. Wilcox Elementary School Field Trip. Pocatello, ID. May 28, 2024.
- Willmore, C.J. *Caring for Baby Animals*. Mountain View Middle School 4-H Club. Blackfoot, ID. May 2, 2024
- Willmore, C.J. *Protecting Minors Training*. Teen Camp Counselor Training. Blackfoot, ID. April 18, 2024
- Willmore, C.J. *Cheese Making*. Mountain View Middle School 4-H Club. Blackfoot, ID. March 28, 2024

Qualitative Program Accomplishment Narrative

Idaho SARE – As the Idaho SARE coordinator I manage a three-year grant titled Increasing knowledge and application of sustainable agriculture practices. This grant provides support for sustainable agriculture practices and research throughout the state of Idaho. I also managed the funding for the previous three-year grant titled Enhancing processing and access to local food in Idaho for \$90,000. This grant supported many sustainable agricultural practices and research projects across the state to support Idaho's farmers.

Bingham County Progressive Ag Safety Day – This year we hosted the 3rd annual progressive ag safety day field trip for 5th graders from Blackfoot. The event was held at the Eastern Idaho State Fairgrounds and had 250 5th grade students and their parents and chaperones in attendance. To provide the educational portion of the event we invited guest speakers from: Idaho Power, Search and Rescue, iRoam, and other local organizations and community members to teach the youth a variety of safety topics. Topics that were covered this year include, food safety, ATV safety, water safety, gun safety, and first aid.

Bingham County 4-H Livestock Education Program – In 2024 we hosted a livestock day camp for the 4-H youth in Bingham County. This is an opportunity for the youth to learn about how to be successful with their 4-H Livestock projects and learn new things they can implement with their projects this year. At this event youth learned about how much feed their animals needs to eat to gain weight, how to write a good thank you card as well as different types of feed.

Eastern District 4-H Services – I served as the Livestock Superintendent for the 4-H program at the Eastern Idaho State Fair. In this role I supported the species chairs in their respective shows and oversaw any grievances. I also oversaw the collection of DNA and urine for drug screening as part of the EISF.

University of Idaho, South Dakota State University and Utah State University Extension Sheep and Goat Webinar Series – I have collaborated with a team of Extension professionals to coordinate and host a monthly webinar series with topics covering the sheep and goat industry. This year we have hosted 12 webinars and two Q & A nights where the audience could ask questions to a panel of specialists including myself. Additional engagements for this program are seen through activity on the UI Extension Sheep and Goat Facebook page which has over 4,000 followers and the UI Extension Livestock YouTube page with over 2,330 subscribers where viewers can watch any of the 128 videos that have been uploaded since the channel was created in March 2020.

4-H – Office staff

Youth Members of Organized 4-H Community Clubs	Youth Members of Organized 4-H In-School Clubs	Youth Members of Organized 4-H After School Clubs	Youth Members of Military 4-H Clubs	Total 4-H Club Membership
420	0	0	0	420

Youth Participating in 4-H Special Interest / Short-Term Programs	Youth Participating in 4-H Overnight Camping Programs	Youth Participating in 4-H Day Camping Programs	Total Youth Participating in 4-H Camping Programs
25	34	410	444

Youth Participating in School Enrichment Programs	Youth Participating in Individual Study / Mentoring / Family Learning Programs	Youth Participating in After - School Programs Using 4-H Curricula / Staff Training	Youth Participating in Instructional TV/ Video/Web Programs
1	0	0	0

Total (with duplications included)
890

School Grade

Kinder garten	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	Post HS	Not in school	Special	Total
15	15	16	53	36	47	51	38	48	24	20	21	22	1	0	0	407

Gender of 4-H Youth Participants

Male	Female	Total
169	237	407

2024 Day Camps	
# KIDS	23
# JUDGED PROJECTS	97
# of activity day camps (classes)	48
# PROJECTS ACTIVITY DAY CAMP	255

4-H CAMP		
FORTHALL	6 TEEN COUNSELORS	25 CAMPERS
BONNEVILLE	5 TEEN COUNSELORS	15 CAMPERS
BINGHAM	11 TEEN COUNSELORS	34 CAMPERS

Schools

Actual Totals for the year 2023-2024														
	Groveland	Ridgecrest	Aberdeen	Stalker	MVMS	Stuart	Stoddard	Rockford	Id Science & tech	BHS	Firth HS	Firth MS	BHS SPED	Totals
Blue	0	55	38	0	20	0	40	0	36	234	78	15	0	516
Red	0	4	7	0	0	0	2	0	7	56	31	3	0	110
White	0	6	0	0	0	0	0	0	0	13	9	0	0	28
CB		0												0
														654

Kids	PARTICIPATED:	
	Traditional:	492
		492

Bingham County Extension – FY 2026 Goals & Objectives

1. Contribute to Bingham County prosperity by providing research-based information and education where people live, work, and attend school to help create a safer, healthier, and more productive citizenry.
2. Provide prompt, courteous, high quality, and cost-effective customer service via social media, email, telephone, face-to-face conversations, and web access.
3. Utilize Extension Advisory group to inform programs and community needs to Extension faculty so we can respond to emerging issues. Develop, design, implement, and support the continuous evaluation process to assess outcomes and return on investment for UI Extension programs.

Bingham County Extension – Significant changes to FY 2026 Budget

- 1-13-449-00 \$250 increase. Due to a 15% yearly increase for maintenance of copier.
- 1-13-801-00 A lease agreement is starting May/June of 2025 for a 2nd vehicle for the Extension office. There is not a budgeted amount as of yet. This would be for our 2nd vehicle that we use all of the time. The 2010 Dodge Caravan - WHITE (seats 7) vin # 2D4RN4DE2AR353016 fleet #1006 was returned to the county for surplus because cost of repairs was too high.

Bingham County Extension – 5 year Capital Outlay plan

Name	Description	Year bought	Who Bought	Expected Life	2026	2027	2028	2029	2030
Vehicle #2									
Truck	11 Toyota Tundra Truck- Red (seats 5) vin # 5TFDY5F13BX186487 #1106	transferred 2020	County	175,000 miles					
Copier	Sharp BP-70C55 Id# P18459 color & blk/wht copier	2022/2023	County	700,000-100,000 copies					replace
Reed Think pad	think pad U1HD623079	2024	UI	5 yrs				replace	
Fair Printer (copier use during co fair)	Canon D530	2016	County						
Reed Printer	Pantum M6552NW	1/2022	County	5 yrs+		replace?			
Carmen Laptop	Thinkpad Lenovo D618620 hPF-3CUB29A	1/1/2023	UI	5 yrs			replace		
Julie desktop	Dell Lenovo Think Station UH D621541	1/1/2024	UI	5 yrs				replace	
Julie laptop	dell latitude E5480 U1HD616402	1/1/2023	UI	5 yrs			replace		
Julie ipad	ipad model a1954, bcga1954 serial : dmpwva22jmxk	11/1/2018	UI start up	5 yrs					
4-H Coordinator Laptop	Dell Latitude 3520 , COEX152 property # 03768	2022	County	5 yrs		replace			
Office Manager Desktop	Dell Optiplex 5060 service # dh19kq2, coex137 property # 03241	12/11/2018	County	5 yrs	replace				
Part-time Desktop	Dell Optiplex 5060 service # dh3ckq2, coex136 property # 03240	12/11/2018	County	5 yrs	replace				
Surface Tablet	Dell xps	2016	UI	5 yrs		replace ?			
Surface tablet (D616448)	microsoft surface pro 4	2016	UI	5 yrs					
Laptop - camp/fair	Dell latitude service #glbjcs1	4/23/2012	County	5 yrs					
Julie Thinkpad laptop (D615656)	Thinkpad T14 Gfen 1 serial: PF-22NPX1	2021	UI						
ipad mini -robotics	dmpf8108lm94	2019	4-H						
ipad mini -robotics	dmpd95tvm94	2019	4-H						
ipad mini -robotics	dmpd94e9lm94	2019	4-H						
3- ipads	ipads for Robotics	2019/2020	4-H						
samsung galaxy tab a- robotics wedo	r52kc1b0ba	2019	4-H						
samsung galaxy tab a- robotics wedo	r52kc1brw5f	2019	4-H						
samsung galaxy tab a- robotics wedo		2019	4-H						
samsung galaxy tab a- robotics wedo		2019	4-H						
samsung galaxy tab a- robotics wedo		2019	4-H						
ipad -grn case	f9f187fcm6	2019	4-H						
Teaching Kitchen TV	Vizio TV and soundbar	2019	UI						
Tables	5 small heavy tables, 1 square table, 2 small adjustable height tables, 3 lg light tables, 7 sm light tables	most bought 2016	County						
Chairs		75	2016	County					
Archery Cabinet	cabinet for archery supplies stored at Archery range	Dec-23	4H						
Safe	Sentry	2015	County						
Cash Register	Sharp XE-A507	2018	County						
Credit card readers	model: augusta S 3 purchased help # 18778280720 cardpointesupport@cardconnect.com 3 purchased	Dec-21	County						
Projector	Epson LCD projector H551A		UI	5 yrs					
Small Projector	Dell DLP Front projector M410HD		County	5 yrs	replace				
White projector	dracolight 4500 lux video projector	2020	county	5 yrs			replace ?		
folding machine		2006	County						
Scale Head - sheep/goat/beef			4H						
Scale - swine			4H						
Sewing Machine 1			4H						
Sewing Machine 2			4H						
Sewing Machine 3	singer 4411 heavy duty	1/17/2020	4H						
Sewing Machine 4	singer 4411 heavy duty	1/21/2020	4H						
Sewing Machine 5	singer 4411 heavy duty	2022	4H						
Sewing Machine 6	singer 4411 heavy duty	2022	4H						
Sewing Machine 7	singer 4411 heavy duty	2022	4H						
Sewing Machine 8	singer 4411 heavy duty	2023	4H						
Sewing Machine 9	singer 4411 heavy duty	2023	UI						
Oven #1	General Electric		County						
Oven #2	*No brand visible	2014	County						
Fridge	LG LRF1C2706S 27cf	11/21/2023	County						
Microwave	General Electric	2016	County						
Microwave	over counter : Sharp R1514T	2019	UI						
Projector Screen	Motorized projector screen	2016	UI						
Projector Screen	mobile projection screen	2017	County						
Meeting Owl Pro		2021	UI						
Julie office furniture	transferred from Bannock office		UI						

Information Technology

General Fund 01-14

Matthew Galloway – Information Technology Director

Elected Official – BOCC

Mission Statement

To provide security, transparency, and accountability of information and technology by providing support to the employees of the county so they can serve the public and carry on the business of the County that is useful, timely, and accurate manner.

Program Description

Information Technology manages the ongoing, day-to-day operations of computer information systems departments; develops, implements and interprets policy, establishes guidelines; develops processes and procedures designed to enhance efficiency and effectiveness of information systems.

Oversees and participates in the daily operation, maintenance and management of various systems infrastructure features and components including operating systems, networks software and hardware, (SQL) servers, firewalls and security.

FY 2025 Accomplishments

- Added an intern cyber security position
- We added a 2nd server rack in the upstairs server room to hold additional equipment
- We deployed a new higher speed storage switch with integration into new storage appliances and computer servers
- We moved the BCSO jail deputies to a cloud based bodycam solution.
- Finished migration of IT knowledge base and password management to a cloud platform.
- We purchase and installed 2 new all-flash storage arrays for our SAN upgrade and also purchased and installed a another compute server.
- We added an additional workstation to the Shelley SO Annex
- We added an additional workstation to the Shelley PD along with additional software support. We also added wireless AP's and bodycam docks and moved their office from their very outdated on-prem bodycam or in-car server to the county's server.
- During upgrades of our infrastructure, it was discovered that the electrical in the server rooms was wired improperly and could not hold the power load of additional equipment. We ended up having to use capital outlay to rewire both rooms and purchase a new UPS that would be adequate for the next 10 years.
- Performed maintenance replacement of server hardware.
- We began the planning stage of replacing our current phone system.

FY 2026 Goals and Objectives

- Continue replacement of switch infrastructure. We will be purchasing more storage and core switches and then start replacing edge switches.
- Finishing replacing our current SAN and backup solution. This was delayed due to power issues.
- Develop a strong and more agile cybersecurity plan to monitor possible threats in-house rather than only have our external SOC with access to those resources.
- Maintain our replacement schedule for desktops, laptops, servers, switches, and wiring infrastructure.
- Continue the transition of all server VM's to Windows Server 2022/2025 builds, and move older critical VM's to fresh, modern builds to improve reliability and recovery. This will include new CAI servers and external facing web servers.
- Continue to support Shelley PD with access to county resources.
- Transition Bingham County from on-prem to OneDrive for data files and user profiles.
- Begin the movement of some of our critical infrastructure to a 2nd server room for more resilience in environmental or cybersecurity events. We also want to get a local cache for cloud resources.
- Continue evaluating and possibly implement a SD-WAN solution what will help to "bulletproof" employee's and the public's access to resources and greatly reduce downtime of assets as ISP encounter issues

Changes to FY 2026 Budget

- We evaluated every piece of software we use and worked to find better pricing or eliminate it if no longer needed. This helped to offset the annual increases that has become the new normal in SaaS models.
- Reduced our phone line item total to move the expense to general fund outside of the IT budget. The new total will be reflective of needed hardware purchases, not monthly expenses.
- Updated our estimate of Microsoft 365 services renewal. This expense is a considerable size and will require annual adjustments to reflect Microsoft's current cost structure.
- Increased the budget for Harris / Computer Arts to reflect the structured increase in that expense item.

5 Year Capital Outlay / Staffing Plan

- Add an additional Technical Support Specialist to help with the ever increasing demand for assistance due to the ever increasing reliance on advanced and secure technology needed by employees and expected by the public.
- Information Technology will continue to handle the IT helpdesk, providing first person technical support for all of Bingham County, City of Aberdeen, Blackfoot Police Department, Shelley Police Department, Blackfoot Fire Department, and the Shelley/Firth Fire District.
- Continue to oversee setup, deployment, and replacement on a 5-yr managed schedule for standard assets to keep them reliable and costs manageable. We are on a hardware rotation to replace 55 PCs per year, upgrading outdated network infrastructure, keeping up with the latest technology and security trends.
- We also will continue to replace all of the server, storage, and backup infrastructure over the next few years. We are looking at services that have evergreen type provisions in them to reduce hardware replacement costs in the long term. The goal is to do this incrementally to keep annual costs lower and better suited for replacement schedules.
- Continue to monitor and evaluate new security platforms and services to ensure we are getting the best possible modern security for the most efficient cost. We also plan on increasing training and education for IT and all other employees to help keep our network safe.

Summary of Estimated Cost Comparison (FY26)		
<u>Expense Budget</u>	<u>Capital Outlay Budget</u>	<u>Income</u>
2024 - Expenses: \$474,896	2024 - Capital Outlay: \$192,000	City of Aberdeen \$19,300.00
2025 - Expenses: \$600,550	2025 - Capital Outlay: \$342,000	City of Blackfoot \$94,032.00
2026 - Expenses: \$613,749	2026 - Capital Outlay: \$339,500	Total: \$113,332.00

Employees paid through this fund:

IT Director (Partial)(1), Network/System Admin (1), Support Specialists (2)

Elections

General Fund 01-15 – Consolidated Elections 60-00

Danette Miller – Director

Elected Official – County Clerk

Mission Statement

Voting is the foundation of our democracy and our job in the Elections Department is to help Idahoans vote. Bingham County Elections Department's purpose is to serve the citizens of Bingham County with their voter rights and privileges, as well as ensure that the elections and related activities are handled in the most secure, honest, timely and professional manner, and to protect the physical security of all election materials.

Program Description

Idaho Code, Title 34, cites the statutory requirements for elections. These include voter registration, absentee voter requests, issuing, receiving and tracking of absentee ballots, and early voting. Other requirements of the Elections office are recruiting, training and administering all election activities to poll workers, while maintaining the integrity of the voting process. Retain voting records for all federal, state, county and special taxing district elections. Our office also works closely with our IT Department, GIS Mapping and Assessor's office in order to assure the correct and current information for each eligible voter is available. Also track and manage campaign finance reports/records for all of Bingham County candidates.

FY 2025 Accomplishments

- The Elections Department attended the 2025 IACRC Elections Conference held in Boise in January 2025. This is a very beneficial conference to become aware of updates to legislative measures, changes/corrections to our voting program Tenex, as well as networking with those election departments from the other forty-three (43) counties and the Secretary of State's office.
- Continually working in the Tenex program to keep our streets and districts current. This has been a concerted effort involving GIS and Assessor's Departments. With so much growth occurring in Bingham County, this is essential to keep updated.
- Had the opportunity to run a recount for the May 2024 Primary Election between two candidates that ran for Legislative District 30, State Representative, Seat B. It was a chance for our office to learn how the recount process works and what it all entails. This recount also involved Butte County and had the opportunity to go out to Arco to witness their recount as well. At the end of the recount we are proud to say that the votes cast on election day matched the results of the recount.
- Chosen for the Post- Election Audit for the November Presidential Election per SOS Directive 2022-02. The audit went really well, thanks to our poll workers hard work and commitment to detail. Precincts selected for the audit were Firth 8, Shelley 14, and Groveland 22. We were the only county that the Secretary of State's Office had no recommendations to improve upon.
- The November Presidential General Election was definitely a busy one! Setting new records for the State of Idaho as well as Bingham County. Bingham County's voting statistics are as follows:

New registrations 3,757, early voting total 3,736, absentee ballots issued 2,514 with 2,306 being returned, total number of registered voters 26, 384, number of ballots cast 20,886 for a voter turnout of 79%.

- We contributed to our Regional Election Training in February 2025. We were asked by the Secretary of State's Office to go through our processes on how we organize and keep track of our election materials especially when it came to the Recount and Post-Election Audit.
- We have steadily been working on organizing our new election's storage room, making it more accessible and efficient for our office. Poll workers had the opportunity to visit the room this past May 2025 election and were very impressed.
- Was asked by the Secretary of State to be one of the 3 county election employees to help with the RFP (Request for Proposal) process to determine a new voter registration program. Since December 2024, Megan has spent countless hours going through each of the eight vendors proposals and systems trying to find a voting system that will work best for the State of Idaho. Currently we are down to 5 vendors the state is still looking at.

FY 2026 Goals and Objectives

- Continue to become more knowledgeable of the Campaign Finance Portal, in order to serve the candidates of Bingham County.
- Create a voter pamphlet to send to each household in the county to help residents be aware of when and what the election is about. In the pamphlets we would include information, asked by our office, from each of the candidates and or districts that would be involved in that specific election. This will hopefully help with our voter turnout and with questions the voters might have on who or what they are voting for.
- Go to each of our polling locations and evaluate the parking, entrance, and other areas of the facilities to make sure they are meeting ADA requirements.

Significant Changes to the FY 2026 Budget

- New file cabinets.
- Willing to contribute \$3000 toward purchasing a new postage machine.

5 Year Capital Outlay

- Replace all of our DS 200 and Express Vote machines within the next five (5) years based on Election Assistance Commission (EAC) requirements for voting equipment.
- Need for more Electronic Poll Books at the busier polling locations for major elections.

Employees paid through this fund: 1 full-time in Fund 60-00 and 2 part-time in Fund 01-15

General Fund -1-18

Elected Officials – County Clerk and BOCC

Program Description

This general fund covers many of the expenses incurred for general county use. Examples include:

- courthouse security and cameras
- cell phone stipends
- county audit
- dues and memberships
- postage
- shredding service
- sick-leave payout for retiring employees
- worker's comp payments
- state unemployment payments
- dependent medical coverage
- general reserve line item of \$50,000 for unexpected costs
- fleet management for general county use

Employees paid through this fund:

2 Full-time security
2 Part-time security

Planning and Development Services

General Fund 01-21

Tiffany G. Olsen – Department Head

Elected Official – BOCC

Mission Statement

We meet our community's needs through efficient and professional delivery of quality customer service, with pride and integrity, in an open, honest spirit of teamwork, respecting the self-worth of the individual and the environment. Our team's goal is to assist our citizens in achieving a desired lifestyle and quality of life with informed management of land use, building safety, and long-range planning.

Program Description

Building: Staff ensures the safety of all buildings and structures in the County, and the cities of Firth, Basalt, and Aberdeen, through the administration of Codes and Ordinances regarding new construction, remodeling, commercial buildings, and floodplain development. Working collaboratively with property owners, design and construction professionals, Staff reviews and approves plans on all new structures while monitoring the issuance of building permits and inspections for building, HVAC systems, and mechanical and gas installations.

Planning and Development: Staff is charged with overseeing the orderly growth and development of the County. Some principal functions include the preparation and administration of the County's Comprehensive Plan and related Land Use Ordinances (including but not limited to site-specific zoning amendments, subdivision plats, conditional use permits, variances, and ordinance modifications). Research of division rights upon request and property development status inquiries are received on a daily basis. Staff works with the cities of Bingham County to focus on higher density growth and an increase of residential/commercial land uses in their respective area of impact boundaries.

Economic Development: With a strong presence in the sectors of agriculture, technology, and manufacturing, paired with accessibility to air, rail, 3 major highways, and two interstates, Bingham County is prime for advancement in new business and development. Eastern Idaho boasts four major universities and colleges with more than 75,000 students enrolled each semester, offers easy-to-find skilled talent and an educated workforce. Additionally, low taxes, affordable real estate, and recreation opportunities benefit our team actively engaging in County growth.

Code Enforcement: Staff works with citizens to resolve issues that impact the quality of life in Bingham County, including complaints concerning violations of land use and building regulations. Whether taking a complaint or educating property owners, Staff strives to treat everyone fairly, equally, and respectfully.

Fiscal Year 2025 Accomplishments and Highlights

- Issued Commercial Building Permits for two new businesses located along 100 North Pioneer Road, Blackfoot:
 - United Steel Supply, Inc., a new 125,000 square foot metal building with a small office area for their Mountain West service area. United Steel Supply furnishes Galvalume

galvanized and pre-painted steel coils for metal roofing and siding applications to the agricultural, commercial, industrial and residential markets both domestically and for export.

- A new 6,000 square foot shop for the assembly of Lemken tillage and seeding machinery to support our agricultural partners and the community.
- Issued Commercial Building Permits for a portion of the Eastern Idaho Regional Sewer District (EIRSD) Phase 2 upgrades to its sewer treatment facility with construction of a treatment basin and blower building. These upgrades will allow for an increase in treatment capacity to accommodate and encourage growth in its sewer district boundaries.
- Issued Commercial Building Permits for the addition of kindergarten – 8th grade educational facilities at the Idaho Science & Technical Charter School.
- Issued Building Permits for 118 Residences; 6 Accessory Structures with Living Area; 43 Accessory Shop Structures; 16 Manufactured Homes; 11 Communication Tower New/Change-Out of Equipment; 12 Agricultural Exempt Buildings; 20 Commercial Structures; and 64 Mechanical Permits.
- Processed 88 Requests for Division Right Research.
- Idaho Power received approval for a total of 3.1 miles of 46-kV to 138-kV originating at their Blackfoot Substation in a double circuit transmission design, which allows for fewer transmission line miles, lower material and maintenance costs, and overall an improvement of reliability and capacity to customers.
- Created ordinance regulations to provide for Agricultural Protection Areas, an Agricultural Protection Area Commission, and processes and procedures to protect working farms, ranches, and forests according to newly enacted legislation.
- Amended sections of Bingham County Code, Title 10, *Zoning Regulations*, such as:
 - Amended Section 10-5-3 *Land Use Chart* to modify land uses that were allowed in a zoning district but would be better regulated with a Conditional Use Permit; encouraged development in zoning districts where certain desired land uses were not allowed; and amended regulations to allow the placement of towers in all zoning districts with an approved Conditional Use Permit to comply with the FCC Telecommunications Act.
 - Amending the process and procedures relating to Public Hearings, Administrative Appeals, Appeal of a Planning and Zoning Commission Decision, Reconsideration of a Decision by the Board of County Commissioners, and Remand of an Application.
 - Adding Amateur Radio regulations to the County's Specific Use Performance Standards.
 - Amended *Subdivision Regulations* to streamline the platting process, required information, increase development standards, and to provide more flexibility with providing financial security related to infrastructure improvements.

Fiscal Year 2026 Goals and Objectives

- Amend and clarify the Zoning Ordinance to include regulations for Commercial Solar Facilities, streamline administrative approvals for various Applications, and explore tracking methods for minor land divisions.
- Review the 2018 Comprehensive Plan and Map Areas to determine how/where to begin updates and amendments.
- Commence negotiations of the County and City Area of Impact Agreements with cities of Aberdeen, Blackfoot, Firth, and Shelley.

- Continue to work with Southeastern Idaho Council of Governments (SICOG) on Supplemental Phase II Environmental Site Assessment and determine potential cleanup measures to redevelop the land formerly operating as the Ridge Street Landfill. In collaboration with SICOG, Planning and Public Works staff will continue to explore grant funding opportunities to remediate the brownfield site.
- Implement online Code Enforcement complaint and tracking system.
- Continue to work with various entities, including the Regional Economic Development for Eastern Idaho (REDI) to bring economic development opportunities to Bingham County, which could benefit the community by increased tax revenue, economic fortification, business retention and expansion, industry diversification, and job creation.
- Review historic zoning permits to ensure compliance with conditions imposed at permit approval.
- Continue training of Planning Staff to provide cross-learning opportunities and diversify roles and responsibilities.
- Continue scanning closed building files to be stored electronically.
- Finish the basement office space and bathroom to accommodate an increase in staff.

Significant Changes to the FY2026 Budget *(see summary detail sheets for more information)*

- Add a Planner position to the Department to aid in land development application processing and subdivision management.
- Promote and support our Building Inspectors to receive accreditation as a Heating, Ventilation, and Air Conditioning (HVAC)/Mechanical Inspector and as a certified Plans Examiner. With the additional certifications, we enhance our commitment to County citizens to protect their public health, safety, and welfare

Increase Staffing and Employee Certification Plan (5-year)

- Consider adding a seasonal or part-time Code Enforcement position
- Promote and support Building Inspector(s) to obtain Heating, Ventilation, and Air Conditioning (HVAC)/Mechanical Inspector, Certified Plans Examiner, and Commercial Inspector certifications. With additional certification, wage increases would be requested to be commensurate with market compensation.

Capital Outlay Plan (Current) *(see summary detail sheets for more information)*

- Continue leased vehicle fleet for two (2) trucks
- Purchase the currently leased 2020 Ram truck (lease expired 2/2025)
- Anticipated replacement of copy/scanner/printer due to age, function, and increase in maintenance calls for service (life expectancy of 3-5 years from purchase on a lease return model)

Capital Outlay Plan (5-year)

- Continue leased vehicle fleet for two (2) trucks
- Replace copy/scanner/printer due to age, function, and increase in maintenance calls for service (life expectancy of 3-5 years from purchase on a lease return model)

Employees Paid through this Fund: 8



BINGHAM COUNTY

PLANNING & DEVELOPMENT SERVICES

TO: Board of County Commissioners and County Clerk
FROM: Tiffany G. Olsen, Planning & Development Director
DATE: May 19, 2025
RE: Fiscal Year 2026 Budget - Requested Amendments

EXPENSES

Fund Line	Description / Reason	FY2025	Difference	FY2026
001-21-475	Vehicles – Repairs/Fuel	\$7,000	\$3,000	\$10,000
	<i>Increase for Fuel (\$3,000)</i>			
	Budget Request	\$7,000	\$3,000	\$10,000

CAPITAL OUTLAY

Fund Line	Description / Reason	FY2025	Difference	FY2026
001-21-800	Fleet Vehicle Leases			
	<i>2 Trucks</i>	\$10,600	0.00	10,600
	Purchase 2020 Ram			
	<i>5-year lease expired</i>			
	<i>Last payment has been made</i>	\$4,088	\$9,662	\$13,750
	Replace copy/scanner/printer	\$5,500	0.00	\$5,500
	<i>Did not replace in FY25</i>			
	Budget Request	\$20,188	\$9,662	\$29,850

SALARIES

Fund Line	Description / Reason	FY2025	Difference	FY2026
001-21-401	Building Inspectors – 2 positions Grade 19 Step 2 (\$21.86/hr or \$45,468.80/yr each) <i>Note: These are currently funded positions.</i> <i>The difference is because both positions are</i> <i>vacant and rehire will not be at the same</i> <i>step, thus showing a cost savings.</i>	\$107,988	(17,050)	\$90,938
001-21-409	Planner – Request for new position Grade N18 Step 2 (\$21.23/hr or \$44,158)	\$0.00	\$44,158	\$44,158
001-21-408	Building Official Grade 29 Step 4 (\$34.73/hr or \$72,238/yr)	\$83,719	(11,481)	\$72,238
Budget Request		\$191,707	15,627	\$207,334

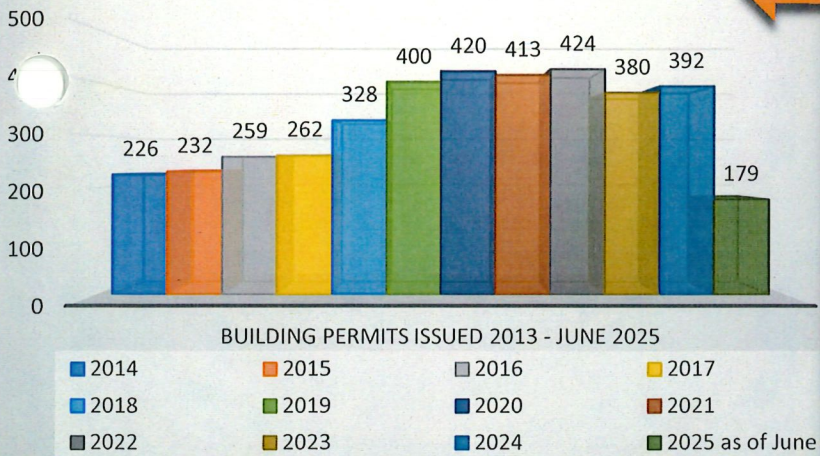
REVENUE LOOK-BACK

Fiscal Year 10/01-9/30	Revenue Totals
2025	\$238,958.23 (as of 4/28/25)
2024	\$350,161.22
2023	\$409,562.74
2022	\$378,541.89
2021	\$367,104.36
2020	\$259,558.33
2019	\$226,952.87
2018	\$200,762.36
2017	\$164,568.92
2016	\$136,486.03
2015	\$106,860.75

FUTURE DISCUSSION ITEMS

1. Code Enforcement for Violations of Title 10 *Zoning Regulations* – including Sheriff's Office, Public Works, and Prosecutor
2. Planning Division Fee Increase (revised 2021) and Building Division Fees (revised 2022)
3. Determine how to proceed with updates and/or amendments to the 2018 Bingham County Comprehensive Plan
4. Desire to create progressive advancement opportunities for Building Inspectors when achieving additional licenses and certifications

Building Permits (Issued)



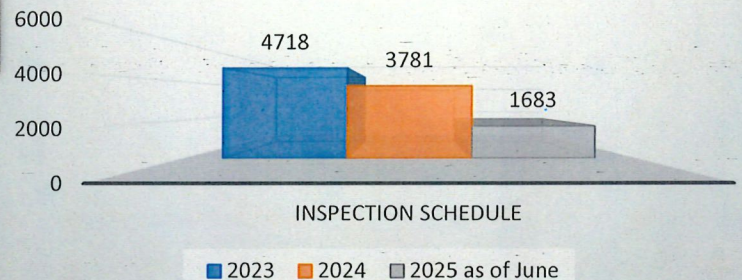
average of approx. 406 Building Permits issued per year (over the last 5 years)

Notable Building Permits

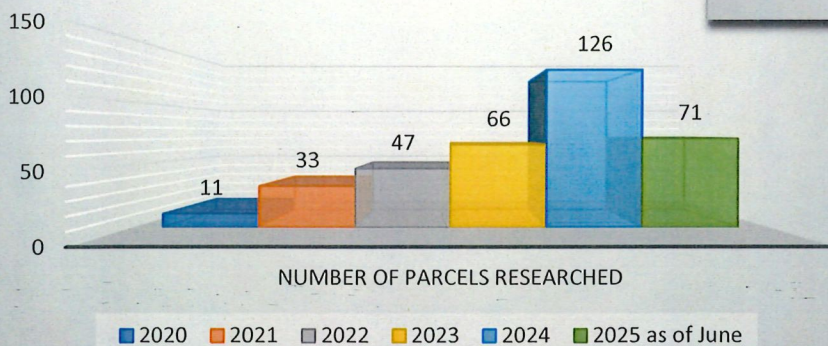
- Aberdeen City and Eastern Idaho Regional Sewer District Wastewater Treatment Plant Substantial Improvements to Facilities
- Spudnik facility expansion
- United Steel (estimated \$10,000,000 valuation)
- Blackfoot Brass 24,500 SF building (\$1,600,000)
- New Lemken Assembly Facility
- ISTCS School expansion (28,000 SF)
- Intermountain Gas Compressor Station

2024 average of approx. 315 inspections per month
2025 average of approx. 280 inspections per month

Number of Inspections Building & Mechanical



Division Right Research Determination Requests



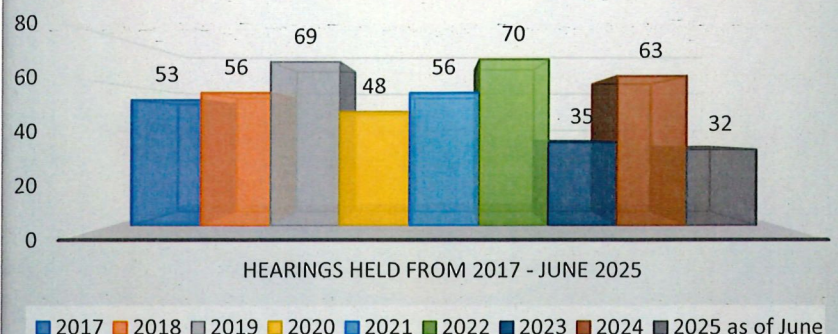
Notable Items

- 2025 Subdivision Applications to create 135 new residential lots
- 8 Amendments Title 10 in 2024-2025
- Enacted Agricultural Protection Area

Notable Land Use Applications

- (2024) Idaho Power Transmission Line Rebuild
- (2024) 13 Hearings at one Planning & Zoning Mtg.
- (2024) Cedar Estates Division 4 (overall project totaling 138 lots)
- (2024) Skywest cellular tower
- (2024) 2 new MET towers for potential wind development
- (2024-2025) Gravel Mining/Crushing Operations
- (2025) Intermountain Gas Compressor Station for natural gas
- (2025) Zoning Amendment to allow construction of a new fire station for the Shelley Firth Fire District
- (2025) Comprehensive Plan Map designations and Zoning designations for disincorporated Atomic

Planning & Zoning Commission Public Hearings



Road and Bridge – Public Works

02-40 General

02-46 Crusher

02-47 Shop

Dusty Whited – Public Works Director

Elected Official – BOCC

Mission Statement

Public Works employees deliver cost effective, safe, reliable and sustainable projects, programs and quality services to provide essential government services with the priority on public safety and future economic development with a long-term fiscal stability and provide a high standard of quality work for the public.

Program Description

1. Maintain 1400 miles of paved gravel and unimproved roads within Bingham county
2. Provide a surface treatment to a minimum of one seventh of the paved county roads per year
3. Grade all gravel roads within the county at least twice per year
4. Maintain 320 bridge structures and repair as needed
5. Work with all the cities and agencies within Bingham County
6. Install and maintain all traffic signs and striping within the county, as needed
7. Manage all county owned aggregate sources and crusher needs

FY 2026 Goals and Objectives

1. Continue with ongoing fleet and equipment improvements
2. Manage commissioner approved budget
3. Continue reducing equipment downtime and reduce maintenance costs
4. Continue crushing 100,000 plus tons of material to haul and place on county roads as needed

Bingham County Road and Bridge 2025 Accomplishments

1. Improved Blackfoot Reservoir Road with the placement of crushed aggregate covering 5 miles.
2. Overlaid hot mix asphalt from 1300 west to 1400 west on Taber rd.
3. Double shot willow rd. to Burke rd. from Highway 26
4. Chipped sealed approximately 98 miles of paved roads throughout the entire county
5. Double shot 3000 west Moser rd. from 1650s to 1700 s
6. Double shot 3000 west Moser rd. from 1350 s to 1300 s
7. Double shot 1300 south Crater Sub rd. from 3000 west to 3100 west
8. Crushed 15,000 tons from Cranes flat state pit used on Blackfoot reservoir rd.
9. Crushed 80,000 tons of aggregated for county wide use

2025 Major Purchases

1. 2500 HD Chevy 4x4 pickup
2. Used Cat PF1055 Paver
3. New Broce 350 sweeper
4. 2 New T 880 Kenworth dump trucks
5. 2 New 60' conveyors

Long term goals

1. Continue to upgrade Fleet replace older trucks and graders
2. Maintain pavement Management Programs and stay within yearly budget
3. Continue to reduce equipment downtime and lower maintenance costs
4. Continue aggressive safety program
5. Continue to cover as many miles as the budget will allow with $\frac{3}{4}$ road base
6. Implement paving program on existing paved roads for extended surface wear as budget will allow

Projected 5 Year Capital Plan

2026

1. Purchase 2 new snow plows \$35,000
2. Purchase new cat 150 Grader \$420,000
3. Purchase two new pup trailers \$120,000
4. Purchase new 2500 pickup \$60,000

2027

1. Purchase new 150 cat grader \$420,000
2. New truck for mag truck \$75,000
3. New 2500 pickup \$60,000
4. 2 new pup trailers \$120,000

(2028)

1. 2 new pup trailers \$120,000
2. Purchase new 966 wheel loader \$695,000

(2029)

1. One new Kenworth dump truck \$290,000
2. Purchase 150 cat grader \$420,000
3. 2 new pup trailers \$120,000

(2030)

1. 150 cat grader \$420,000

2. 2 new pup trailers \$120,000
3. 2 new 2500 pickups \$130,000

Employees paid through this fund:

- 1 Full-time director
- 1 Full-time Road & Bridge supervisor
- 4 Full-time leads
- 4 Full-time mechanics
- 29 Full-time operators, drivers and technicians
- 2 Full-time administrative assistants
- 1 Full-time ordinance compliance officer



Message from Sheriff Jeff Gardner

As your elected Sheriff, I have vowed that "Your Trust is Our Mission." Being fiscally responsible—and holding the taxpayer dollar as something sacred in the stewardship of those funds—is a large part of that trust and that mission. It is my duty to ensure that myself and my Administrative Team always do our best to maximize the benefit and value received by the citizens of Bingham County with every dollar spent.

It is also my duty to make sure that we are positioning the Sheriff's Office to confront the challenging changes of the future of public safety. In this endeavor, I feel strongly that there is a balance between being fiscally conservative and keeping up with the ever-changing demands of this great profession. There is also a large difference between the terms "cheap" and "cost-effective." My thought on the most expensive thing in the world? Anything that tax payer dollars go towards that doesn't work when you need it to, and when lives are on the line.

We as a Sheriff's Office must continue to make progress toward strategic plans to increase staffing, utilize better equipment, and leverage available technology—all in an effort to better serve you. We must also prioritize the number one resource we have to serve you, and that is the great men and woman employed by the Sheriff's Office. The culture, leadership, training, equipment, mental-health and well-being measures, and total compensation / benefit offerings we provide them with is the best way to retain them in positions ready to serve you, our amazing public.

---Thank You---

Funded Program Descriptions Contained Within:

- 05-02 → Sheriff (Administration, Patrol, and Detectives)
- 05-03 → Jail
- 05-04 → Grants
- 05-05 → Dispatch
- 28-00 → 911 Emergency Communications
- 38-00 → Waterways

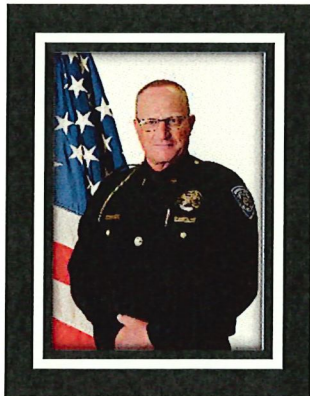
Fund 05-02 → Sheriff



Sheriff Gardner



Chief Deputy Nebeker



Lieutenant Yancey



Lieutenant Hook



Admin. Sergeant Kent

Mission Statement

"It is our commitment to provide professional law enforcement services to all citizens of Bingham County through a trained, motivated, and focused work force of men and women dedicated to public service."

The Patrol Division is responsible for providing the following services to the citizens of Bingham County:

- Ensure the safety of all citizens within Bingham County.
- Respond quickly and safely to calls for service at all hours of the day and night.
- Treat the public with respect and dignity.
- Provide prompt, professional assistance to other first responders within our means.
- Patrol, monitor, and enforce traffic issues throughout the county daily.
- Provide the security and integrity of crime scenes.
- Solve as many criminal cases as possible with the information and resources available.
- Function as a partner with the community for the prevention, detection, deterrence, and prosecution of crime.
- Maintain working relationships with other Law Enforcement and Community Partners to provide a better combined service.
- Capitalize on any available opportunities for community engagement to increase public relations.
- Through contract relationships with School Districts across the county, provide safety, security, and positive interactions within the schools with SRO's.

Long-Term Goals

- Provide continual distinguished service to the citizens of Bingham County.
- Develop a workforce of exemplary leadership, conduct, and tactics.
- Continually create and maintain a leadership culture within the organization through continued training and continual emphasis on leadership principles.
- Provide an environment of safety, competence, professionalism, and teamwork for Bingham County employees.
- Provide up-to-date training and equipment to Deputies.
- Continue needed maintenance on all equipment and replace worn-out equipment as necessary.
- Stay in tune with beneficial advances in technology at a fiscally responsible level.
- Maintain positive working relationships with all contract entities such as School Districts for SRO's and Law Enforcement Services for the City of Aberdeen.
- Maintain appropriate staffing levels and adjust as needed to accommodate the population growth within Bingham County.
- Continue to grow the OHV, Dive, and Marine Programs through staffing, training, and equipment purchases to adequately serve the recreating public.
- Continue to improve synergy and redundancies with Search and Rescue as another resource to recreating public.

2024-2025 Accomplishments

- Successful application of the Wellness line item to accommodate updated protocols post critical-incident and to build employee resilience.
- Signed 3rd Party Authorizations with multiple regional providers in 1st Responder PTSI Counseling / Treatment—to include telehealth capabilities.
- Multiple team members certified as Peer Support in pursuit of building a Peer Support Program within the agency as an added measure for employee resilience.
- Successful employee retention → No pay-only related separations of employment or loss to surrounding agencies pursuant to FY 2021 Payscale Modifications.
- We have maintained our spending at or under our current budget levels while building conservatively building reserves.
- Continued to provide more reliable and capable patrol vehicles while saving money through a vehicle leasing fleet model with residual values returned to a trust.
- Updated the SEI STAR Team MOU and budget protocols to partner with Sheriff's across SE Idaho to provide a better trained, staffed, and equipped Regional SWAT team.
- Restructured the DARE Program to have instructors be the assigned SRO of each school as much as possible.
- Secured over \$25,000 in Grant Funding from IDPR for OHV purposes. This was accomplished by conducting OHV youth trainings and other measures to increase our overall education and enforcement statistical footprint with OHV.
- Secured grant funding of over \$25,000 for purchase of OHV Program Side by Side with applicable trailer and riding equipment to further the OHV education and enforcement footprint in Bingham County.
- Restructuring of Patrol Supervision to allow for increased coverage by Sergeant roles, better shift coverage county wide, and to accommodate a growing and highly effective SRO Team.
- 1st phase of onboarding S&W 9mm pistols equipped with optics to replace Glock pistols.
- Procured Cellebrite Software for forensic cellphone downloads for the Joint Detective Division aiding in asset forfeitures in drug crimes and conviction rate for other crimes.
- Implemented an agency-wide scheduling software for increased responsiveness in accommodating employee time off while increasing awareness and accountability for minimum staffing levels.
- Transitioned to a Leasing Provider on a 3-year model vs 4-year for a like cost. This will result in increased reliability and safety and lower maintenance costs.

2025-2026 Objectives

- Become fully staffed with qualified and appropriately dedicated applicants.
- Secure funding for an added Patrol Position in furtherance of increasing overnight shift coverage to the growing areas of the County.
- Continue the flat budget protocol through forecasted purchases of major equipment at intervals which will rotate a full cycle within their intended usable life.

- 2nd phase of 4-5 phases transitioning to S&W 9mm pistols equipped with optics to replace Glock pistols that are 10+ years old.
- Continue our working relationship with NHTSA/ITD for our granted traffic position if available and/or applicable Safety Restraint, Aggressive, Distracted, and Impaired Driving emphasis patrols.
- Mentorship and training of current Supervisors to remove risk of future single-point failures and loss of institutional knowledge in the event of key command staff retirements.

5 Year Capital Outlay / Staffing Plan

- Continue the lease program and continually monitor its efficacy in being the most fiscally responsible option for vehicles and major equipment.
- Convert Digital Video Evidence to a cloud-based model due to on-prem solutions becoming obsolete.
- Addition of part-time positions in Driver's License.
- Add TBD Patrol Positions to accommodate possible increases to SRO staffing. Continue to monitor shift coverage in key growth and crime areas and increase positions accordingly.

Employees Paid → 55

Administrators→ (1) Elected Sheriff
 (1) Chief Deputy
 (3) LT's (*Split cost of Lieutenant / I.T. Director*)

Administrative Office Staff→ (2) Office (*Manager and Admin Assistant*)
 (1) Administrative Sergeant
 (1) Civil Office Manager
 (1) Civil Sergeant
 (1) Victim / Witness Services Coordinator
 (3) Driver's License Examiners
 (1) Animal Control Officer
 (1) Part Time Evidence Technician

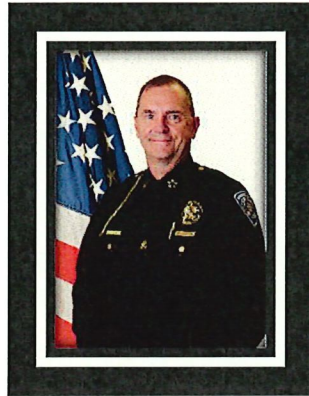
Patrol Shifts→ (29) ***4 reimbursed from City of Aberdeen Law Enforcement Contract***

Detectives→ (5)

School Resource Officers→ (4) ***Reimbursed by contract with respective Districts***

STEP Position→ (1) ***Contingent on Reimbursement by the Office of Highway Safety***

Fund 05-03 → Jail



Sheriff Gardner



Chief Deputy Nebeker



**Lieutenant Fellows
Jail Administrator**



**Lieutenant Ramirez
Jail Commander**



Admin. Sergeant Talbot

Mission Statement

"The Bingham County Jail shall be operated in accordance with the Idaho Jail Standards as well as additional ICRMP Standards. By doing so, we strive to assist in protecting our communities, as part of the Bingham County Sheriff's Office Mission Statement, providing employees a safe work environment and holding inmates in a manner which protects their self-respect and dignity. All inmates entrusted to our care are treated fairly and justly without regard to their race, gender, religion, sexual orientation, age or social status. The health, safety and wellbeing of these individuals is the main priority."

Sheriff's Office – Jail – Primary Services:

Detention Personnel are responsible for providing the following in the most cost-effective manner:

- Required security within the jail and courthouse
- Transporting inmates to and from other facilities
- Accurate inmate account management
- Inmate Booking / Custody records
- Professional and consistent service to the public in conjunction with Administrative Services and the Courts
- Meeting necessary nutritional requirements of inmates
- Providing necessary clothing and personal hygiene items
- Maintaining a clean and sanitary environment for all inmates and staff
- Ensuring the safe, secure, and humane custody of inmates
- Providing basic medical, mental health, and dental services
- To support any other services as requested by the Sheriff

Long-term Goals

- Manage equipment costs by replacing aging equipment.
- Provide an efficient and safe work environment.
- Provide a safe, secure and humane environment for inmates; maintain a clean and sanitary environment.
- Provide a safe and secure environment for citizens, professionals and visitors to the Jail.
- Maintain adequate staffing levels for both certified deputies and non-certified support positions in accordance with the volume of work and number of housing units.
- Manage inmate population numbers to stay within the approved number of inmates assigned to the jail, housing units and cells.
- Provide training to staff to stay current with required standards and to ensure a professional workspace.
- Aggressively curtail the rate of recidivism through inmate empowerment education.
- Approach Opioid Use Disorder with a multi-faceted and balanced approach of education, enforcement, and treatment.

2024-2025 Accomplishments

- Installed an industry leading Tek84 Body Scanner in intake to reduce contraband entering the facility.
- Passed the IJAA Annual Inspection in all areas with the exception of overcrowding issues currently being addressed by the jail expansion.

- Completed construction on the addition to the existing jail. This will add 73 more bed spaces to overcome a historically consistent issue with overcrowding.
- Purchased a less lethal 40 mm single launcher, rubber ball/sponge rounds, and reloadable training kit for use in the jail to diffuse dangerous situations, if and when they arise.
- Purchased a capture clear shield for protection against bodily fluids or weapons.
- Updated mail protocol from locally scanned mail to utilizing a third-party mail scanning facility called Text Behind through ViaPath. This reduced the opportunity for contraband to be introduced to the facility.
- Purchased new scanners for the Sergeant's Office and additional computers needed for booking.
- Purchased laundry bags for the existing jail and new expansion. We are now able to assign the bag and clothing to individual inmates which allows for staff to hold inmates accountable for destroying County issued clothing and makes for a more efficient laundry exchange.
- Signed MOA's to participate in the 287g program with ICE on a Warrant Officer basis, which only includes participation in streamlining paperwork processes for those already in custody.
- Transitioned the inmate handbook from paper copies to the tablets and kiosks, reducing costs to the county for the printed versions.
- Worked with multiple Patrol Divisions, Idaho State Department of Corrections and the Bingham County Prosecutors Office to reduce the Jail population to try to come in compliance with Jail Standards.
- Hired to the 8th position of the estimated 12-16 new staff members needed preparing for the opening of the new jail expansion.
- Did not lose any employees due to low wages or to other Law Enforcement entities.
- Added a camera to the new Booking Overflow bathroom to reduce liability and blind spots.
- Upgraded the Guardian RFID software to Command Cloud to help maximize overall effectiveness of the Spartans. One of the upgraded features allows staff to see the compliance monitor on their individual hand held, allowing for a high compliance rate.
- Purchased additional Spartan handhelds for the new expansion and replaced all Spartan handhelds to newer updated versions per lease.
- Installed kiosks in the pods and added extra tablets to increase the ratio to 1 tablet for every 2 inmates.
- Subsidized the cost of new staffing through contracted bed space through IDOC, USM, and surrounding Counties as needed, and as bed space allowed.
- Purchased 5 Hot holding cabinets (meal warmers), 3 for the new expansion and replaced 2 of the old ones to ensure meals are served at the proper temperature.
- Purchased Mobile shelving for storing the additional Laundry and hygiene items needed for the expansion.

- Purchased a large, heavy- duty laundry cart for the expansion.
- Purchased and installed three large enclosed Cork boards in the new expansion to post informative content to the inmates.

2025-2026 Objectives

- Add an additional 4 Detention Deputies to continue the staffing plan of the new expansion.
- Implement an additional transport vehicle with 3rd row seating to assist with growing amount of USM, court, and medical transports.
- Advancement of medical services through Bingham Memorial Hospital to accommodate the addition of up to 73 more inmates.
- Subsidize the cost of new staffing through contracted bed space through IDOC, USM, and surrounding counties as needed.
- Greatly reduce any out of county housing budgets to a level to cover contingencies only.
- Initiate inmate education programs through our inmate communications provider for GED's with associated job training modules with our large-scale local manufacturers and mentorship through financial literacy, leadership, personal development, etc. courses.
- Implement Medication Assisted Treatment protocols to assist inmates with Opioid Use Disorder.

5-year Capital Outlay

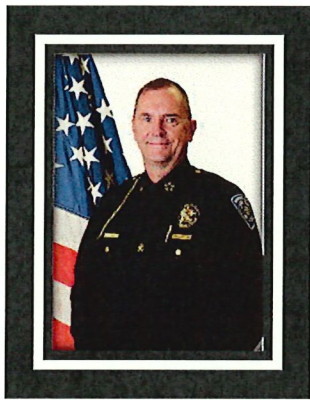
- Additional transport vehicle with 3rd row seating to assist with growing amount of USM, court, and medical transports.
- Cycle both transport vehicles through the lease program and procure onboard audio and video recording equipment.
- Replacement of the following essential equipment with new equipment to ensure that these items remain in good working order. This list is in no particular order:
 - Hobart 80 qt Mixer \$25,000 - \$30,000
 - South bend 6 burner stove \$5,000 - \$7,000
 - Flat Top \$3,500 - \$5,000
 - Grill \$3,000 - \$4,000
 - Taser Gloves and Ankle Bands with Training \$5,000
 - Training Mats
 - Indoor Recreation Room Heater \$8,000
 - Replace X-Ray and Metal Detector at Front Door Security approx. \$25 – \$30,000
 - Dishwasher replacement \$5,000 - \$7,000

Employees Paid: (40) Full-time staff in Administration, Detention, and Civilian Staff.

Fund 05-04 → Grants

This fund functions to track the ITD Traffic Grant Position. The IODP Grant as renewed for the last time in 2024. This fund will continue to function to track similar grants secured in the future. We endeavor to be as transparent and fiscally responsible with this fund as any other.

Fund 05-05 → Dispatch



Sheriff Gardner



Chief Deputy Nebeker



911 Supervisor Hidalgo

Mission Statement

"The Bingham County 9-1-1 Center is committed to providing the best service to everyone contacting the center. We endeavor to get the right people, to the right place, at the right time."

The *Communications Division* is responsible for providing the following services to the citizens and field units of Bingham County.

- Receives, evaluates, and prioritizes requests for emergency and non-emergency service from the public, Police, Fire, and EMS Agencies, and other County Departments.
- Interviews callers to determine an accurate identity of the nature of the call, location of the incident, and other related information to determine the type of assistance necessary;
- Creates reports for all calls for service and activity pertaining to those calls.
- Dispatches Law, Fire, and Medical and other necessary emergency and non-emergency equipment and personnel to aid responders in the field or the public in emergency and non-emergency situations;
- Provides emergency medical instructions to callers reporting medical emergencies;
- Monitors radio transmissions from field units to track availability and location and monitor for safety;

- Completes tasks requested by field units such as dispatching wreckers, additional responses, contacting other agencies;
- Maintains an accurate log of all activities for responders in the field;
- Retrieves and provides information from the National Crime Information Center (NCIC) and Idaho Law Enforcement Teletype System (ILETS) computer to requesting field units;
- Retrieves and provides information to requesting agencies on outstanding warrants, protection orders, background checks, and related information;
- Enters, reviews, and updates Arrest Warrants, Protection Orders, Missing Persons, Concealed Weapon Licenses, stolen property in the County, NCIC, and ILETs systems;

Long-Term Goals

- Provide continued high-quality service to the citizens and field units in Bingham County.
- Continue employee resilience and well-being initiatives and training.
- Provide a safe working environment for Bingham County employees.
- Provide modern, up-to-date equipment for Emergency Communications Officers.
- Continue needed maintenance on all equipment and replace aging equipment as needed.
- Maintain and improve interoperability in our Region.

2024-2025 Accomplishments

- We have maintained our spending at or under our current budget levels.
- Updated 9-1-1 Vesta Phone System
- Added 9-1-1 Mapping System
- Relocated Vesta 9-1-1 to a shared sever in Bannock County, resulting in Public Safety Grade redundancy in 911 call routing as well as maintenance cost savings.
- Replaced 2 of the 3 network computers in the 9-1-1 center.
- Updated the Communications center kitchen from the kitchenette.
- Replaced 24/7 ergonomic chairs in the center

2025-2026 Objectives

- Staff all current vacancies with candidates that are appropriately motivated and qualified.
- Addition and recruitment of (1) additional full-time Emergency Communication Officer Position.
- Replace hard drives at remaining at the remaining 3 network computers in the center.
- Reconfigure work stations to add seventh monitor for new 9-1-1 Mapping System to 4 of the work stations.
(Each station must have: Vesta 9-1-1, Motorola Centracom Radio, RapidSOS, Prepared Live, CAD (5-6 screens), Emergency Notificaiton System (Konexus), State & National database (OpenFox), BOSS license plate identification, and county email where the center receives requests for court document processing of warrants, no contact orders as well as reports from two different mobile reporting applications.)
- On-line application availability. Job applicants often prefer on-line applications. Hand-written applications are often difficult to read and we suspect we are missing out on a

good portion of technologically inclined applicants who do not apply due to the process appearing antiquated.

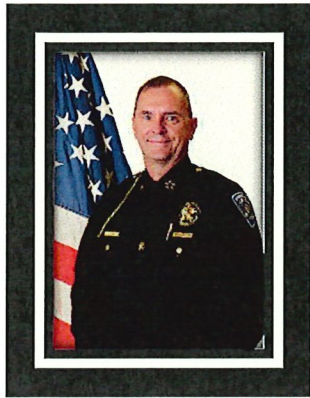
- Magnetic key card / gate opener for the Dispatch secured parking area allowing for secure ingress of employees without calling the center.

5-year Capital Outlay / Staffing Plan

- Replace 24/7 ergonomic chairs in the center
- Increase by (2) staffed positions, the 1st onboarding in FY2026.
 - To have staffing levels in line with other 911 Centers and Counties of our size.
 - To allow the 911 Manager to be removed from the shift rotation and call taking floor to attend to important duties such as call QA and other administrative duties.
- Increase staffing levels to allow for the 9-1-1 Manager to be removed from the shift rotation from covering a position on the communications floor.
- Host Emergency Communications Academies locally.
- Reconfigure the fifth work station to mirror the four primary stations in the center.
- Obtain location software that is housed on mobiles devices to determine field unit locations when not in their patrol units to increase officer safety.
- Obtain location software for Fire and EMS units to be visible on mapping for 911 and other responders. Motor vehicle accidents with emergency vehicles has been recognized as a nationwide problem.

Employees Paid: 12 Full-time dispatchers, 3 Part-time dispatchers.

Fund 28-00 / 01 → 911 Emergency Communications / Capital Equipment



Sheriff Gardner



Chief Deputy Nebeker



911 Supervisor Hidalgo

Sheriff's 911 Fund Advisory Committee



Program Description

Supports the logistical operating expenses for the Bingham County Emergency Communications Center to provide essential services to the end users of Police, Fire, and EMS. Also provides funding for the 911 Supervisor.

The 911 Emergency Communications fund of Bingham County is responsible to provide equipment and training for the 911 Center.

- Provides Computer Aided Dispatch
- Provides Mapping
- Provides Computer Integrated 911 phone system
- Provides two-way Radio System for Communications with field units
- Provides Location soft-ware
- Provides Emergency Medical Dispatch software
- Provides Translation Services
- Provides Emergency Alerting System to field units
- Provides Emergency Notification System for the public
- Provide digital recording system
- Provides NCIC/ILETS software
- Provide wireless headsets, amplifiers & base stations
- Provide Computer hard-drives, monitors, keyboards and other misc. equipment.
- Provide automatic license plate reader software
- Provide training for 911 Emergency Communications Officers
- Provide ergonomic chairs created for 24/7 use
- Provide ergonomic work-station
- Provide testing software for prospective applicants

Long Term Goals

- Continue to coordinate with all stakeholders in 911 to effectively create long-term plans to maintain inter-operability and Public Safety Grade 911 and Emergency Communication platforms.
- Implement new training, software, and equipment to stay in stride with other 911 systems in the state and our region.
- Become actively engaged and represented with redundant administrative attendance and involvement in DIGB5.

2024-2025 Accomplishments

- Re-classify the 911 Supervisor grade of pay with an updated Job Description.
- Continued coordination with 911 stakeholders through quarterly meetings
- We have maintained our spending at or under our current budget levels.
- Obtained software to enable programming of radio identification for field units
- Saved thousands through a combined effort to disconnect outdated or unused radios from the state site.
- Identified a feasible strategic plan to upgrade radio towers to microwave / updated cabling technology

- Updated 9-1-1 Vesta Phone System
- Added 9-1-1 Mapping System
- Relocated Vesta 9-1-1 to a shared sever in Bannock County, resulting in Public Safety Grade redundancy in 911 call routing as well as maintenance cost savings.
- Replaced 2 of the 3 network computers in the 9-1-1 center.
- Replaced 24/7 ergonomic chairs in the center

2025-2026 Objectives

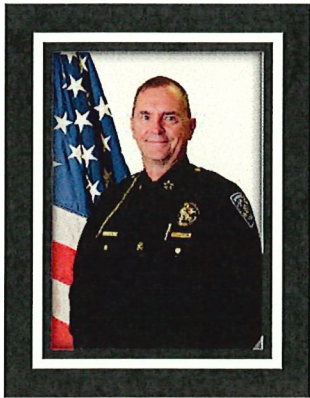
- Provide opportunities for outside training 911 Emergency Communications training.
- Begin radio tower upgrades to microwave / updated cabling technology to maintain interoperability and stay in stride with Public Safety Grade communication standards.
- Identify planning and steps necessary in preparation for conversion to NextGen 911.
- Actively support initiatives for 911 User Fee Legislation updates to achieve a sustainable funding mechanism for the future.

5-year Capital Outlay

- Replace the digital recording system with one that is more user-friendly and efficient.
- Update the fifth communications position in the center to a fully-functional position.
- Add a full sixth communications position to stay proportionate with the demand in the center.

Employees Paid: 1 Full-Time 911 Supervisor

Fund 38-00 → Waterways



Sheriff Gardner



Chief Deputy Nebeker



Admin. Sergeant Kent
Search and Rescue L.E. Liaison

Mission Statement

"It is our commitment to provide safe, enjoyable, and environmentally responsible use for all of Bingham County's public waterways through, trained and motivated men and women who are dedicated to safe boating, education, and enforcement."

The Marine Patrol Division is responsible for providing the following services to the citizens of Bingham County.

- Ensure the safety of all citizens while using all waterways within Bingham County.
- Educate the citizens of Bingham County on boater safety, and paddle sport safety through community outreach programs.
- Respond quickly and safely to water-related calls for service at all hours of the day.
- Investigate all boating accidents and watersports-related drownings.
- Treat all members of the public with respect and dignity.
- Provide prompt, professional assistance to other first responders and other agencies within our means.
- Patrol, monitor, and enforce all boating laws and rules in Bingham County.
- Provide safe transportation to the proper facilities for those in custody or being detained.

Long-term Goals

- Provide continued quality service to the citizens of Bingham County.
- Provide a safe working environment for Bingham County employees.
- Provide modern equipment for Marine Patrol Deputies.
- Continue needed maintenance on issued and non-issued equipment.
- Replace worn-out aging equipment as needed.

2024-2025 Accomplishments

- In 2023 we were able to submit for and receive a 50% match fund grant through the Waterways Improvement Fund for the purchase of a new riverboat (Ordered an SJX 2170). Due to supply vs demand, the boat is still in line to be built. We have applied for and received a 2-year extension and anticipate taking delivery this fiscal year.
- We successfully recovered (2) vehicles in Swiftwater while integrating Search and Rescue and capitalizing on the training opportunities presented.
- We have continued to improve and prioritize the working relationship between Bingham County Search and Rescue and the Sheriff's Office through teamwork and a collaborative effort from both sides.
- We have fostered relationships and maintained appropriate contact with the families of recent drowning victims.
- We have maintained our spending at or under our current budget levels.

2025-2026 Objectives

- Take delivery on the JTX and come proficient in its operation prior to winter. Equip it with the necessary Sidescan and other preferred Sonar equipment.
- Hold more community outreach programs, and complete more boat safety inspections to help educate the watersports community in Bingham County.
- Continue to prioritize Water Safety Education through Marine Deputy involvement during the busy months on and around waterways.
- Continuing our training on boat operation, search equipment, dive training, and river navigation in collaboration with Search and Rescue

5-year Capital Outlay

- Continue updating our equipment for use in water rescue, searching, and patrolling the waterways of Bingham County.
- New Personal Watercraft for Jensen's Grove shed.
- Update Towable Sonar Equipment and Software for use on the pontoon.
- Monitor dock condition at Sportsman's Park and replace as necessary.
- Seek Grant Funding for complete Dock Replacement at Sportsman's Park as more units come to end of usable life.
- Prioritize vehicle leases to include multiple vehicles capable of safely towing heavier vessels in adverse conditions or long distances.

District Court Fund**06-50 District Court****Sheri Landon - Court Supervisor****Elected Official - County Clerk****Mission Statement**

As the third branch of the government, we provide access to justice by ensuring fair processes and the timely, impartial resolution of cases.

Program Description

The Bingham County Courts are responsible for both civil and criminal filings, collecting fines, fees, restitution and bonds from parties owing the County, State and City governments as well as individuals. We also have an archiving department that handles requests for records from various departments and individuals. The Clerk of the District Court employs seventeen full-time employees, four part-time employees and provides part-time on the job training for two high school interns each year.

Idaho operates as a unified court system, and we are currently on a case management system that has been upgraded a few times and will be upgraded again this year. Currently Odyssey Navigator is now known as Enterprise. We have now been on the electronic file system going on seven years by October of this year. Since we have become an electronic filing system there continues to be additional upgrades and components that have been added to the clerk's caseloads. For example, File and Serve is how documents are filed with the Court. File and Serve is separate from Enterprise Odyssey. They don't communicate so the clerk works documents through file and serve and then pushes them over to Odyssey so they can be placed in the court file. When working documents through this system they are reviewing and look for errors, payment costs, and priority of documents filed. They send them to queues in our case management system that are then worked by clerks into the actual cases.

When we need an interpreter, we use a system called GridCheck. Basically, it is an online board posting where interpreters can pick up jobs. Clerks track whether interpreters are needed for hearings and set up zoom for interpreters to appear by zoom. The state has set aside a certain amount of money to pay for interpreters for each District. Once that money is depleted it is up to the counties to pay the cost. The clerks are really good at contacting attorneys to let them know they need to provide 48 hours advance notice of hearing being continued or cancelled. We must provide 48 hours advance notice or the interpreter gets paid whether or not the hearing proceeds.

FTR Gold is still used to record our hearings and Clerks use Revotext when a Court Reporter is needed for a hearing. The Courts implemented using Zoom for all court proceedings during COVID-19 and now we have transitioned into a split of hearing certain hearings in person and certain hearings held by zoom. The clerks' duties continue to become more technical and difficult. In the past our files were managed by the clerks for the court record, judge and counsel. You had to come in and look at the physical case file to view the documents. Now as we continue to evolve on the electronic filing system our records are being accessed by multiple

parties and clerks are entering, monitoring and tracking numerous data details for reporting purposes. Our records have just recently been modified for Attorney of Record (AoR) Portal Access. This means that Attorneys in good standing may register for documents in their own cases and have access to public documents in public cases in our Court system. With the launch of the AoR Portal, the importance of accurate case management has greatly increased. Case and document security settings have become critical since so many can view documents. Clerks must become very proficient in understanding and applying ICAR 32 (Idaho Court Administrative Rule 32).

FY 2025 Accomplishments

- We continue to be consistent with our Collection processes. This benefits our County, the State of Idaho, the cities within our County and the community we serve. The implementation of our review payment monthly plan is extremely effective. The office staff continue to problem solve new ways to keep people on track with their payment agreements. This is a TEAM effort. This requires all clerks, judges and the tracking clerk to communicate daily. Our Justice Partners, Probation and Parole are also very effective in working with their clients and our office to make sure that things are getting communicated, understood and that we can get cases paid and closed successfully. We continue to come up with processes to make this effective for Bingham County. Other counties continue to reach out to us and visit us to watch our processes regarding this. The County Payments and Tracking Clerk continues to maintain updated contact with current and past cases. Last year we were invited and presented our process at both the Idaho Clerks Association yearly conference and then in October at the Idaho Institute of Court Management. Our collection totals for fiscal year 2022-2023 were 1,684,080.28 with 31087 transaction fee counts. For the fiscal year 2023-2024 it was 2,001,996.08 with 33037 transaction fee counts. Bond forfeitures collected for the 2023-2024 fiscal year were \$67,700.00 of which 90% comes back to the county funds with the remaining 10% to the state. (Please see attachments)

Clerks have attended numerous zoom lunch hour training and online courses as possible with their heavy workload. These are scheduled during the lunch hour since the clerks have little time to attend during the regular working hours. These critical training courses assist clerks with not only information but resources to review and people to contact when they need additional support at being effective in their job. We also learn ways we can be more productive and make sure we are providing the service that is consistent and in line with our mission statement. Having in person training at the state and district level is very beneficial. In the fall we plan to send as many clerks as possible to the Idaho Institute of Court Management to continue to further our education and training.

- Continue to find and implement ever-changing court processes to create checks and balances in the electronic world. Clerks used to just process paperwork and are now responsible for making sure information is being submitted, entered correctly and tracked. Example: tracking out of county orders our cases for cost of supervision, drug court orders, starting and stopping auto charges. We have implemented some spreadsheets for tracking purposes, and this is working very well. We continue to work with probation to check on "out of county case" status to make sure out of county supervision is being correctly entered in by the sentencing county. A recent issue that has come up with technology is tracking down any duplicate citations that import or by

human error is submitted into our case system. Finding these and taking care of these has become time consuming but critical to be handled immediately as warrants, defaults and charges can show on our system that should not be there. Technology is great but brings its own set of challenges.

FY 2026 Goals

- We would like to add a criminal clerk to our Magistrate Court staff. Increased workloads, including the amount of data the clerks are having to input, track and make sure they are marked correctly as to document security, is putting strain on our office. I have a few clerks that find it hard to use their PTO time because of the workloads and that a lot of the work is time sensitive. With advances in increased technology a big part of the clerks' time is spent reviewing, rejecting and tracking incoming documents. This critical need has been increasing with Court's criteria of transitioning with its promises of greater transparency, accessibility and data security. The clerks are a big part of this data security and have been training on Idaho Court Administrative Rule 32 (ICAR 32) as to which documents should be publicly available and which should be marked exempt, shielded, or sealed from disclosure. The first step in this process has already been implemented with the AoR (Attorney of Record Portal Access). Currently there are 5629 licensed attorneys in the state of Idaho. Attorneys in good standing will have the option to register for access to documents in their own cases, as well as access to public documents in other cases. When they register each attorney will be able to name up to three employee delegates- assistants in their offices, ect. – who can receive their same access. Soon we will be moving towards being open to the public.
- We would like to ask for a grade increase for all clerks. As for all the reasons listed above and including but not limited to clerks cross training, increased amount of data and tracking in their jobs, and more work and pressure when in court supporting their Judge. (see attached reclassification)
- The upgrade to the District Court Office and Courtroom #5 has been completed. Our Archivist is now located in the District Court Office, which makes it much more efficient for our Court staff to be in the area for the Courts. The office also allows for better use and communication with the District Court office. The remodel to extend Courtroom #5 out and create an access hallway to get to Courtroom #5 without going through the District Court clerk's office has made it a better functioning Courtroom that people can easily find and has room to sit patrons. With continued growth in our County and pressure to have cases heard timely and having Courtroom 5 made larger will make it a more effective courtroom.

5 year Capital Outlay

Continue to find ways to provide effective training for our clerks so they have tools to be effective in their jobs. We would like to upgrade our additional courtrooms. Specifically, we would like to update Courtroom #3 to bring it more up to date and upgrade to the Nomad system. In Courtroom #1 we would like to work on upgrading the jury box with more comfortable chairs for jurors. We have had numerous jury trials proceed in the last year. Our

additional upgrades are to accommodate updated technology, become ADA compliant and become more efficient in processing our cases timely through the Courts.

Employees paid through this fund:

6 Full-time deputy clerks

2-Part time deputy clerk

2 Part-time bailiff

District Court Fund
06-54 Adult Misdemeanor Probation
Shawn L. Hill – Director
Elected Official – BOCC

Mission Statement

It is the mission of Bingham County Probation Services to supervise, assist, and support the habilitation or rehabilitation of juvenile and adult offenders by way of evidence based or best practices with a balanced approach of accountability, competency development, community protection and restorative justice in an effort to help those individuals become better members of society.

Program Description

Effective July 2008, Idaho Code 31-878 makes it a county responsibility to contract for or provide Adult Misdemeanor Probation services. The Seventh Judicial District, Bingham County Magistrate Division relies on the Adult Misdemeanor Probation Department to provide risk appropriate community supervision to individuals placed on misdemeanor probation. In January 2011, the Idaho POST Academy started the Adult Misdemeanor Probation Academy which is mandatory for all Probation Officers. All of our Misdemeanor Probation Officers are POST certified. The ability for the courts to utilize probation instead of jail is not only a financial savings for the County but provides offenders with a positive reinforced pathway for remaining in the community while being held accountable by POST certified Probation Officers. The Adult Misdemeanor Probation department supervises 375-450 clients per month on average.

FY2023- 2024 Accomplishments

Between October 1, 2023 and September 30, 2024, the Adult Misdemeanor Probation Department conducted 8,774 urinalysis drug screens. This department also successfully discharged 270 probationers from supervised probation. This department was also involved in the facilitation of the Probation Simulation at various conferences reaching approximately 300 criminal justice and related professionals.

FY 2026 Goals and Objectives

Goal: It is the goal of Bingham County Adult Misdemeanor Probation to effectively supervise offenders placed on misdemeanor probation while providing services in a fair, efficient and cost effective manner.

Objectives:

- Proactively supervise clients by continuing to conduct home/field/office visits in an effort to increase public safety by monitoring probation compliance and holding clients accountable.
- Continue yearly training and Probation Officer development.
- Continue to evaluate Probation Officer competence.

Significant Changes to the FY 2026 Budget

- There will not be any significant changes to the requested budget.

5 year Capital Outlay

At this time, there is nothing to include in a five year plan.

Employees paid through this fund:

6.5 Full-time employees and two part-time employees.

District Court Fund

06-55 Juvenile Probation

Mission Statement

It is the mission of Bingham County Probation Services to supervise, assist, and support the habilitation or rehabilitation of juvenile and adult offenders by way of evidence based or best practices with a balanced approach of accountability, competency development, community protection and restorative justice in an effort to help those individuals become better members of society.

Program Description

In July 1995, Idaho Code 20-501 was signed into law. The law created the Idaho Department of Juvenile Correction and mandated certain responsibilities to local County Juvenile Probation Departments.

Bingham County Juvenile Probation Department provides court ordered supervision and related support services to adjudicated and non-adjudicated (Diversion) offenders and their families. Juvenile Probation provides services to 60 offenders per month on average. Services provided or facilitated by the Juvenile Probation Department include: Social History Investigative Reports, intensive offender supervision, drug and alcohol education and treatment, mental health counseling, GED preparation and testing, the Short-Stop Program, the Youth Court program, diversion supervision, community service projects, electronic monitoring, home detention, shoplifting class, anger management class, NOT Program (Not on Tobacco), urinalysis drug testing, restitution monitoring and detention.

The Seventh Judicial District, Bingham County Magistrate Juvenile Division relies on the Juvenile Probation Department to provide risk appropriate community supervision to individuals placed on juvenile probation. In January 2002, the Idaho POST Academy started the Juvenile Probation Academy which is mandatory for all Probation Officers. All of our Juvenile Probation Officers are POST certified. The ability for the Juvenile Court to utilize probation instead of detention is not only a financial savings for the County but provides offenders with a positive reinforced pathway for remaining in the

community while being held accountable by POST certified Probation Officers. The Juvenile Probation Department operates under the Restorative Justice and The Balanced Approach Models, as adopted by the Idaho Department of Juvenile Corrections. Restorative means that the harm done to the community and victims is restored and The Balanced Approach requires a balance between, community protection, offender accountability and competency development.

FY2023- 2024 Accomplishments:

Between October 1, 2023 and September 30, 2024, the Juvenile Probation Department successfully discharged 26 juvenile probationers from supervised probation and 27 individuals from informal supervision. This department was also involved in the facilitation of the Probation Simulation at various conferences reaching approximately 300 criminal justice and related professionals.

FY 2026 Goals and Objectives

1. GOAL:

It is the goal of Bingham County Juvenile Probation Department to effectively supervise offenders placed on juvenile probation or diversion while providing services in a fair, efficient and cost effective manner.

2. Objectives:

- Pro-actively supervise clients by continuing to conduct home / school / office visits in an effort to increase public safety by monitoring probation compliance and holding clients accountable;
- Continue yearly training and Probation Officer development;
- Continue to evaluate Probation Officer competence;

Significant Changes to the FY2026 Budget:

- There will not be any significant changes to the requested budget.

5 year Capital Outlay

At this time, there is nothing to include in a five year plan.

Employees paid through this fund:

4.5 Full-time employees.

**Historical Society and
Museum 12-00
Executive Director: Heather McPhie
President: Susan Nalley**

Bingham County Historical Society

1. The mission of the Society is to acquire and preserve historical objects, documents, photographs, and other items, and for the dissemination of historical information and facts through meetings, programs, trips, and any other means deemed suitable.
2. The purpose of the Society shall be to provide a means whereby individuals interested in history, especially the history of Bingham County, Idaho, can meet and acquaint themselves with this information, not only for their personal gratification, but for the betterment of the community as a whole, and may more fully understand our democratic way of life and development as a county, territory and state.
3. The Society is organized exclusively for historical, educational, charitable, scientific, and literary purposes within the meaning of section 501(c)(3) of the Internal Revenue Code. Notwithstanding any other provision of these articles, the Society shall not carry on any other activities not permitted to be carried on by an organization exempt from Federal Income Tax under section 501(c)(3) of the Internal Revenue Code.
4. Both the museum and archive are now open to the public; the archive is free for public use; the museum has a minimal admission fee.

FY 2025 Accomplishments

- We have continued our cataloging and digitizing efforts. This includes the ongoing collection of materials, the cataloging of existing materials at the archive, and the beginning of photographing the collection at the museum to add to the Past Perfect Database we maintain. We are photographing all museum items and writing a description of the item along with its provenance and historical value. At the archive, we are scanning all documents. We are maintaining a very large database of information that is preserved at the archive and at an offsite location to keep it safe.
- We received a donation that allowed us to create an endowment for Bingham County Historical Society through the Idaho Community Foundation. Our intention is to grow this endowment to financially support the historical society's mission.
- We continue to have several volunteers who work at our archive and museum to help with our digital preservation effort.
- We published a booklet about the Bingham County Historical Museum. This booklet discusses the way the Brown Mansion is tied to the history of Bingham County and the sacrifices and contributions the people of Bingham County and the commissioners have made to make the Bingham County Historical Museum a reality. The booklet has been very popular. It is available for sale at the museum.
- We held a Mother's Day Tea event designed to mimic the days that the Brown home was a center of social activity to encourage participants to enjoy the history of

Bingham County. This is the third such event we have hosted. We tried to mimic the way the Browns might have hosted visitors. At this event we were able to discuss the history of the museum and Bingham County and share the mission of our Society and the value of the museum.

- We continue to maintain the Bingham County Historical Society's website. We have created online databases within the website that give patrons access to more information. In the past we created a sheriffs of Bingham County database, and this year, we created a coroners of Bingham County database. We also have begun a Who's Who in Bingham County database that has surprisingly even received attention from people in Ireland and Denmark who have had relatives come to Bingham County. We also continue to maintain an online catalog of our photograph collection.
- We continue to successfully partner with Idaho State University to host paid interns through the Idaho State University Career Pathways Internship Program. ISU provides the salaries for these interns, and BCHS provides the internship supervision and experience. Idaho State University and the students have expressed appreciation for the opportunities we are able to provide these students to prepare them for their future careers.
- We have continued to keep the museum open six days a week throughout the year. The museum is open Monday through Saturday (closed Sundays) from 11 am to 6 pm.
- We have continued to grow our Social Media presence by posting regularly on Facebook and Instagram.
- Our walking tour of Downtown Blackfoot continues to be available free of charge to the public.
- We have held community events at the museum and at the senior center.
- We received a grant from the Idaho Humanities Council to allow us to repair the four phonographs located in the historical museum. We held an event to allow the public to learn about these phonographs, and the museum tour now includes the option to hear the phonographs.
- We have started a historical building/business database that tracks which businesses have operated in various locations within Bingham and the significant events that have happened at those locations.
- We have created scavenger hunts and a "mystery activity" at the museum to make the tour more appealing to youth and families.
- We have partnered with the State of Idaho as an America250 Ambassador. We hosted a community meeting to allow community members to present ideas regarding the celebration.
- We continue to publish our quarterly newsletter with articles regarding our ongoing research into Bingham's history.
- We added the original Springfield Post Office to our museum collection, and we are working to create an inviting display about the Post Office, early schools, and general stores in the basement of the museum.
- We teamed up with the Aberdeen District Library to digitize several significant historical documents from their area. The original documents will continue to be available through the Aberdeen District Library, and digital copies of the documents will be maintained on our on-site and off-site hard drives.

- Continue creating a visual presence to citizens of Bingham County through the Society's website, social media, museum, and archive.
- Increase membership through various campaigns and social media contacts.
- Continue to publish and distribute the free walking tour of historical buildings in downtown Blackfoot.
- Continue digitizing and photographing the historical collection.
- Continue hosting Idaho State University interns through the ISU Career Pathways Program.
- Continue creating and maintaining booklets and useful databases to make Bingham County History more accessible to the public.
- Continue hosting tea parties to disseminate historical information and raise funds for the society.
- Create a free-standing "store facade and post office" in the basement of the museum to make the displays in the basement more appealing to visitors.
- We are working with Jeff Kelley from the Shelley Pioneer newspaper and with the Aberdeen District Library and the State Historical Society to find a way to digitize more of the available Bingham County newspapers and more fully flesh out the Bingham County historical newspaper collection.

Significant changes to the FY 2026 Budget

No significant budget changes are expected for the FY 2025 budget. We greatly appreciate the financial support the county gives to Bingham County Historical Society.



FY 2026 Annual Budget

Parks & Recreation

General Fund 18-00

R. Scott Reese – Director

Elected Official – BOCC

Mission Statement

The mission of Bingham County Parks & Recreation is to enhance the quality of life in Bingham County by providing safe, welcoming, and affordable recreational facilities that support outdoor activities and responsible resource stewardship.

Program Description

Bingham County Parks & Recreation oversees the maintenance and operation of five parks across the county. North Bingham County Park (NBCP) and Sportsman Park offer a variety of amenities including boat ramps, group shelters, walking paths, shower facilities, and overnight camping options. Springfield Park, Moreland Park, and Rose Pond serve as day-use areas, providing scenic, family-friendly spaces without overnight accommodations.

In partnership with the City of Blackfoot, the county also maintains a 10.5-mile greenbelt, supporting year-round outdoor recreation opportunities for residents and visitors alike.

2025 Accomplishments

- Park revenue this past fiscal year came in at \$85,295.50 in 2025.
- With the \$2 million grant secured in 2024, the Federal Lands Transportation Program will begin work in Sportsmans Park during the summer of 2025. The project includes the full replacement of the parking area surface and 1.1 miles of trail surface. No matching funds are required from the County.
- Continuing to update electrical services at Sportsmans Park to accommodate the bigger RV's and higher power usage.
- Snake River Off Roaders again donated labor to paint both shelters at North Bingham County Park.
- A young women's group volunteered to clean-up the tot lot at North Bingham County Park and assisted with removing limb and leaf debris.
- The Rockford Airport was crack sealed, paved and numbered with a \$259,000 grant from the State Aeronautics with no matching funds from the county.
- Seal coating and slurry seal were applied to 3.5 miles of greenbelt, enhancing durability and longevity. Maintenance of the greenbelt continues year-round—from snowplowing in winter to sweeping in warmer months—ensuring public safety and enjoyment.

- Reconditioning and painting of picnic tables is an ongoing project at Sportsman's Park & North Bingham Park.
- Thru the efforts of community service workers, many hours of garbage pickup occurred at Rose Pond Park. Additionally, Idaho Central Credit Union is also scheduled to donate labor for clean up at Rose Pond Park this season.
- Staff continue efforts to trim dead or hazardous limbs from trees in all parks, along with ongoing mowing, and general repairs.
- Continue with the ongoing aggressive spraying program to rid the parks of weeds and dandelions to improve the overall look of the parks.

Goals for FY 2026

- As part of our 5-year capital plan, both greenbelts are scheduled to receive crack sealing and slurry sealing to maintain trail quality and extend surface life.
- We plan to purchase at least one new mower this year to help reduce long-term maintenance costs and ensure our equipment remains under factory warranty.
- We will continue to support spaying initiatives in all five parks and remain proactive in tree trimming and pruning to promote safety and healthy growth.
- Restroom facilities in the parks will be updated as needed, including fresh paint, fixture replacements, deep cleaning, and improved lighting.
- Electrical upgrades at Sportsmans Park will continue, improving capacity to support larger RVs and increased power demands.
- A new underground automatic sprinkler system will be installed at Moreland Park to reduce maintenance costs and conserve water.
- We plan to add a pickleball court at NBCP and install an additional swing set to enhance the playground area.
- Above all, we remain committed to meeting—and exceeding—our customers' expectations through ongoing improvements and responsive service.

5 Year Capital Outlay

- Seal coat NBCP
- Future plans for a dog park
- New mowers
- Purchase a leaf vacuum.
- Weed eaters / leaf blowers / edger's
- New trailer capable of hauling mower & equipment to & from parks

Employees paid through this fund:

Presently:

3 Full-time (1-Park Forman and 2 Park Managers)

3 Part-time (1 Assistant, 2 Seasonal employees for Moreland & Springfield Parks)

Assessor's Office
Revaluation – Reappraisal 20-00
Donavan Harrington – Assessor

Mission Statement

The primary mission of the reappraisal department is the uniform assessment of property in Bingham County for tax purposes and to carry out that assignment within the parameters set forth by Idaho Code and the rules of the Idaho State Tax Commission in a professional, ethical and courteous manner.

Program Description

- A. Appraisers in this department assess all property within Bingham County using appraisal cost manuals, current sales data and depreciation tables to arrive at a fair market value of the property for tax purposes.
- B. Appraisers carry out a 5-year appraisal program in which every property in Bingham County is physically reappraised at least once within that 5-year cycle, or in other words, 20% of the parcels in the county must be reappraised annually.
- C. Appraisers monitor all available sales data within the county of various types of property using sales data formulas (ratio studies) to determine if all categories of properties follow Idaho State Tax Commission guidelines.
- D. Appraisers meet with property owners on an annual basis, or as requested, to discuss issues relating to the market value of their property.
- E. Attend all board of equalization hearings to defend appraisals before the board.
- F. Attend all state board of tax appeals hearings and defend appraisals before that board.

FY 2024-25 Accomplishments

This past fiscal year saw the completion of the 3rd year of our new 5-year plan. The following is a recap of the Commercial and Residential Properties in Bingham County reviewed.

A The city of Shelley was our re-appraisal area for 2024-25. We looked at all residences, mobile homes/Cat 48's, all apartments, Duplexes, Triplexes, 4-Plexs and commercial properties.

B In range 35, which is east of Riverside and includes Groveland, Rose, and a small portion of the Firth areas we also completed reappraisals. Again, we looked at residences, mobile homes, Cat 48's, commercial properties, agricultural land including the associated structures (potato cellars, grain bins, out buildings, shops etc.)

C We have completed all of the irrigated agricultural lands in Bingham County and have changed them to cash rent. All agricultural dry grazing lands should be completed in 2025.

D Building permits for new homes and outbuildings county wide were completed as well as new commercial structures county wide.

E Rural residential land values were updated based on ratio studies completed. Subdivision land values also were updated to better reflex market sales.

F Ratio studies for 2024-25 show that we are now in compliance with Idaho Code and State Tax Commission Guidelines in all areas. They show that we have kept an acceptable assessment level showing little or no bias to different types of properties. This assures that taxes are more equitably spread across the properties in the county.

G I believe with the younger staff and the amount of years of appraisal experience, we have shown a high level of competence in the appraisal process as well as dealing with the property owners and their assessment concerns. This is due in large part to our supervisor Debbie Cunningham, who oversees the department and helps to tutor the newer staff members. We hired an additional revaluation team member and she is progressing through the educational process quickly. We look forward to a fully certified staff once again.

With the increase in property values, and ag ground this past year, we anticipate there will be more interest from the public concerning their increased assessments. We will do our best to help the public understand the housing market and the cash rent for farmers and defend our current assessments to assure equity across the County.

FY 2026 Goals

- A. Our goals will continue to build upon the accomplishments we have achieved in the past year as well as many of the previous years. We will make sure the property owners, ranchers and farmers are taken care of in a courteous manner. We want them to leave our office feeling confident that the value they have on their property is not out of line with comparable properties in Bingham County.
- B. In 2026 we will embark on the fourth of a five-year reappraisal cycle. It will be our goal to meet our reappraisal projections for 2026 and show that we follow our plan submitted to the state tax commission.

5-year Capital Outlay

We received a new leased vehicle in the reappraisal department again this year. We now have four good vehicles to handle the work required in the office. It should be noted that the lease of the new Rav4 continues to escalate.

New Leased 2024 Toyota RAV
2016 Jeep
2011 Toyota RAV (perhaps we should surplus this vehicle)
1996 Jeep (perhaps we should surplus this vehicle)

I am not sure of the direction the County is going to proceed in the leased vehicle category. Our Vehicles right now are in pretty good condition. Our staff only use the two newer units and perhaps it is time to surplus the other two older units. We are seeking direction from the Board as to the path forward. Specifically, should we purchase newer used equipment for revaluation, or should we continue with the escalating leases?

The Contract Appraisers should finish up the last of the agricultural lands. This will be a \$50,000.00 savings to the county budget.

I know of no other items in the 2026 budget that should raise any concerns.

Employees paid through this account:

1 Senior Appraiser Supervisor / Chief Deputy
4 Full-time certified appraisers

Assessor's Office

GIS - Mapping - Surveyor 20-01

Donavan Harrington – Assessor

This fund was created in FY 2019. With the increased use of GIS (geographic information systems), expenditures from three different funds – Assessor's, Revaluation, and Rural Addressing were moved to this new fund. The GIS/Surveyor and GIS/Admin-Supervisor position salaries were moved to this fund.

FY 2025 Accomplishments

- The Joint purchase of a Drone with County Road & Bridge and Solid Waste in 2021 continues to be a very effective tool for flying over spots otherwise not accessible. It has also allowed our Surveyor to complete field tasks in a shorter period of time while out in the county. We had the need to upgrade the landing pads for the drone this year.
- Our County Surveyor continues to be an asset to the county. We are grateful for the service this position offers to the County.
- Continued upgrades to the County GIS Mapping system have been ongoing and maintained with additional mapping and information requests by the public, local taxing districts, and governmental agencies. Requests for various layers in order to determine boundaries for taxing districts and elections have been met throughout the year.
- Additional layers have been added to the GIS Mapping as requested and the program has proven useful for many public and private entities.
- At this point our agricultural soil classification mapping has been updated for nearly all of the row crop farm land. Our GIS Mapper has been able to help our contract appraisers with the needed information. We continue to work through this county wide change over to cash rent. Efforts to complete the range lands up on the foothills are underway this year. Once completed, the revaluation of our ag lands in the county and all of the county ag maps will be updated on the GIS system.

2025 Goals

We will strive to maintain and improve our GIS system so as to provide a quality product for the county and to the general public.

5-year capital outlay

Software renewal costs continue to increase annually. In the 24-25 budget cycle the BCC chose to assign budget dollars to various departments from the IT budget to cover costs

for department software upgrading in those offices and departments. This past year we moved the mapping department to Arc GIS Pro. We anticipate costs to increase this coming budget cycle. I see no additional expenditures that need to be made this coming year other than the regular cost of maintenance and improvement of the GIS system.

We did have a lease on the Surveyors pickup last year but turned that lease back. It was learned that the Commissioners were obtaining a newer leased vehicle and the Surveyor asked for and acquired the older Chevy Pick-up from the commissioners. With the exchange in vehicles the Assessor office will pay the 4th of a five year agreement for a total of \$20,000 for and in behalf of the commissioners leased vehicle.

Employees paid through this account:

1 Full-time Surveyor

1 Full-time Mapping Specialist

Solid Waste

23-70

Derrick Going – Supervisor

Dusty Whited – Public Works Director

Elected Official – BOCC

Mission Statement:

To manage Bingham County's current and long-term solid waste disposal needs in an environmentally responsible and cost-effective manner, providing essential government services with priority on public safety, while reducing reliance on landfills by implementing waste reduction, reuse, and recycling strategies.

Program Description:

The Bingham County Solid Waste program consists of the Mooreland Central Transfer Station, Rattlesnake Transfer/Landfill and the Aberdeen Transfer/Landfill.

The purpose of the Solid Waste program is to receive the Municipal Solid Waste (MSW), Construction & Demolition (C&D) and Composting materials generated within Bingham County and process it to be either buried in the Rattlesnake or Aberdeen landfills or transported to the landfill in Bannock County.

2025 Accomplishments:

- Operated within our assigned budget.
- Maintained compliance with all Federal and State Regulations.
- Purchased one new IMCO refuse trailer and trade in the oldest one.
- Purchased a new front mount sweeper.
- Added an additional truck driver position.
- Purchased Rav4 leased pool vehicle.
- CTS parking lot repair.
- Had IMCO flip live floor on refuse trailer 1802.
- Added Lactation Room in scale house basement.
- Replace scale house slider windows.
- Purchased one dump truck from R&B to replace older hooklift truck.
- Replace Rattlesnake track loader with newer D6 dozer.

FY 2026 Goals and Objectives

- 1) Recycle 10% of all material.
- 2) Operate within our annual budget.
- 3) Maintain 100% Compliance with all State and Federal Regulations.
- 4) Update older equipment with newer, more efficient and reliable equipment.
- 5) Budget for the second half of a new refuse trailer.
- 6) Add new Z-Wall for additional waste bins.
- 7) Purchase new 920 Cat loader.
- 8) Buy-out Leased Cat 918M loader.
- 9) Flip the floor on older refuse trailer.
- 10) Replace older pickup with new one.
- 11) Replace older Aberdeen loader with newer one.

5 year Capital Outlay

1. Purchase one new IMCO trailer and trade in an older one.
2. Flip floor on older refuse trailer.
3. Replace solid tires on CTS loader.
4. Add new waste bins.
5. Add new Z-Wall at CTS.
6. Dirt work on existing C&D cell at Rattlesnake.
7. Seal and Pave CTS parking lot.
8. Replace lease loader at CTS with new one.
9. Replace solid tires on CTS backhoe.
10. Ongoing Landfill Planning Study, Keller Associates.
11. Replace older pickup with newer one.
12. Replace excavator at Rattlesnake with newer machine
13. Replace one older hooklift truck.
14. Replace backhoe at CTS.
15. Repair or replace tipping floor at CTS.
16. Lease or purchase new Mini-X for CTS.

Employees paid through this fund:

- 1 Full-time supervisor
- 14 Full-time employees
- 1 Part-time employee

Payment in Lieu of Taxes (PILT)

50-00

Elected Official – BOCC

Program Description

"Payments in Lieu of Taxes" (PILT) are Federal payments to local governments that help offset losses in property taxes due to non-taxable Federal lands within their boundaries. The original law is Public Law 94-565, dated October 20, 1976. This law was rewritten and amended by Public Law 97-258 on September 13, 1982 and codified at Chapter 69, Title 31 of the United States Code. The law recognizes the inability of local governments to collect property taxes on Federally-owned land can create a financial impact. The formula used to compute the payments is contained in the PILT Act and is based on population, receipt sharing payments, and the amount of Federal land within an affected county. PILT payments are in addition to other Federal revenues (such as oil and gas leasing, livestock grazing, and timber harvesting) the Federal Government transfers to states.

PILT Received FY24	% of PILT Land	PILT Entitlement Acres	PILT Amount per acre
\$1,006,409	22.4%	300,700	\$3.35

FY 2025 Accomplishments

PILT money was used to pay or help pay for the following in 2025:

- Aberdeen Senior Center Roof \$ 27,768
- Cloud Seeding High Country RCD \$ 3,381
- Repair tree farm irrigation \$ 84,370
- Headwaters Construction \$ 3,141,754 – Jail Expansion
- Lombard Conrad \$ 80,467 – Jail Expansion
- Henry's Creek RFPA \$ 1,250
- Fenced a designated parking spot for the County Mobile Morgue Unit \$ 1,986.27
- Relocation of the Sheriff's Office Impound Lot to the Road and Bridge shop and new fencing, which created additional parking \$ 15,063.38
- 2024 RAM 2500 for Coroner including CAP system, decedent stretcher \$ 68,375

FY 2026 Goal and Objectives

\$50,000 dedicated to county match for new Snake River Bridge.

Attribute \$250,000 for county project needs.

Save remaining revenue to replenish savings in PILT after jail expansion project.

BINGHAM COUNTY, ID

2024 PAYMENTS IN LIEU OF TAXES (PILT)

PILT RECEIVED FY 2024	PERCENT OF PILT ENTITLEMENT LAND WITHIN COUNTY	PILT ENTITLEMENT ACRES	PILT AMOUNT PER ENTITLEMENT ACRE
\$1,006,409	22.4%	300,736	\$3.35

FEDERAL LAND, LOCAL COMMUNITIES



62% of counties have federal land within their boundaries. Even though they are not able to collect property taxes on federal land, county governments must still provide essential services for their residents and those who visit these public lands each year. Such services include road and bridge maintenance, law enforcement, search and rescue, emergency medical, fire protection, solid waste disposal and environmental compliance.

Our ask: Counties urge Congress to provide full funding for PILT in FY 2025 and to support a sustainable long-term approach to financing essential local services in America's public lands counties.

BREAKDOWN OF COUNTY PILT ENTITLEMENT ACRES BY AGENCY

Bureau of Land Management	Forest Service	Bureau of Reclamation	National Park System	U.S. Army	U.S. Army Corp of Engineers	Fish and Wildlife Service	Other Agencies*
285 K	0	15,989	0	0	0	0	0
(94.7%)	(0%)	(5.3%)	(0%)	(0%)	(0%)	(0%)	(0%)

NACo Analysis of: U.S. Department of the Interior Data. PILT Received, FY 2024 represents the total PILT appropriations for fiscal year 2024. Total Number of PILT entitlement acres reflects the number of acres eligible for PILT payments. * Other Agencies includes acres managed by the Utah Reclamation Mitigation and Conservation Commission (URC).

PILT FUNDING CRITICAL FOR SERVICES INCLUDING:



ROAD AND BRIDGE
MAINTENANCE



LAW
ENFORCEMENT



SEARCH AND
RESCUE



EMERGENCY
MEDICAL



FIRE
PROTECTION



SOLID WASTE
DISPOSAL



ENVIRONMENTAL
COMPLIANCE

54-00

Cody Lewis Coordinator

Elected Official – BOCC

Mission Statement

The Bingham County Treatment Courts reduce crime rates related to alcohol and drug offenses by providing cost-effective, integrated care, and community protection. This program supports offenders in achieving long-term recovery and empowers them to become law-abiding citizens, successful family members, and active contributors to the community.

Program Description

Bingham County Treatment Courts (BCTC) offer innovative alternatives to incarceration, emphasizing accountability and motivation for change. These courts intervene in traditional criminal justice methods, providing offenders an opportunity to avoid jail or prison and receive treatment services designed to promote personal education and transformation. This is achieved by placing clients in a supportive courtroom environment, coordinating treatment and counseling, and scheduling regular court appearances before a judge. Defendants are taught proven methods to live a successful and sober lifestyle. Substance abuse is not simply a law enforcement or criminal justice issue, it is a significant and prominent public health issue. Treatment Court programs rely on the courts, specifically the judge, to fill a role that goes beyond that of adjudication. These programs are modeled on the statewide Treatment Court model in Idaho, target non-violent substance abusers who would otherwise face state prison, county jail, or other sentences; promoting education, motivation, and self-reliance to achieve a positive productive lifestyle.

BCTC operates based on the 10 key components benchmarked by the National Association of Drug Court Professionals. These essential guidelines establish the foundation of policies and operating procedures for the department. The BCTC programs follow a statewide Treatment Court model established in Idaho designed to target non-violent substance abusers, who without these courts, would be bound for state prison, county jail, or subject to other sentences.

FY 2025 Accomplishments

- Two team members (2 Felony probation officers that provide supervision services to our felony and mental health Treatment Court programs) attended the National Association of Drug Court Professionals training, enhancing the overall experience and skill set of our team.
- Continued success with both Felony and Misdemeanor Treatment Courts, including specialized tracks for Felony and Misdemeanor DUI cases.
- Successfully reunited numerous families with their loved ones.
- Reduced drug and alcohol related crimes in Bingham County.
- Reduced incarceration and court costs to Bingham County and the State of Idaho. Ultimately lowering tax payer expenses.
- Connecting individuals to treatment and other health and wellness services.

- Establishing and maintaining a relationship with The Center for Hope and Stewards of recovery, incorporating inpatient treatment services, temporary housing, transportation and pier support services making these services available to our clients in all of our programs.

FY 2026 Goals and Objectives

- Continue to fulfill the Bingham County Treatment Courts Program mission statement
- Expand access to treatment services for individuals in need within the community.
- Provide ongoing training opportunities for team members, including participation in the National Drug Court Conference.
- Enhance the skills of both current and new team members.
- Reduce substance abuse and recidivism rates in Bingham County.

Significant Changes to the FY 2026 budget

- No significant changes at this time

5 year Capital Outlay Plan

- None at this time

Employees paid through this fund:

1 Full-time

54-00

Cody Lewis Coordinator

Elected Official – BOCC

Mission Statement

The Bingham County Treatment Courts reduce crime rates related to alcohol and drug offenses by providing cost-effective, integrated care, and community protection. This program supports offenders in achieving long-term recovery and empowers them to become law-abiding citizens, successful family members, and active contributors to the community.

Program Description

Bingham County Treatment Courts (BCTC) offer innovative alternatives to incarceration, emphasizing accountability and motivation for change. These courts intervene in traditional criminal justice methods, providing offenders an opportunity to avoid jail or prison and receive treatment services designed to promote personal education and transformation. This is achieved by placing clients in a supportive courtroom environment, coordinating treatment and counseling, and scheduling regular court appearances before a judge. Defendants are taught proven methods to live a successful and sober lifestyle. Substance abuse is not simply a law enforcement or criminal justice issue, it is a significant and prominent public health issue. Treatment Court programs rely on the courts, specifically the judge, to fill a role that goes beyond that of adjudication. These programs are modeled on the statewide Treatment Court model in Idaho, target non-violent substance abusers who would otherwise face state prison, county jail, or other sentences; promoting education, motivation, and self-reliance to achieve a positive productive lifestyle.

BCTC operates based on the 10 key components benchmarked by the National Association of Drug Court Professionals. These essential guidelines establish the foundation of policies and operating procedures for the department. The BCTC programs follow a statewide Treatment Court model established in Idaho designed to target non-violent substance abusers, who without these courts, would be bound for state prison, county jail, or subject to other sentences.

FY 2025 Accomplishments

- Two team members (2 Felony probation officers that provide supervision services to our felony and mental health Treatment Court programs) attended the National Association of Drug Court Professionals training, enhancing the overall experience and skill set of our team.
- Continued success with both Felony and Misdemeanor Treatment Courts, including specialized tracks for Felony and Misdemeanor DUI cases.
- Successfully reunited numerous families with their loved ones.
- Reduced drug and alcohol related crimes in Bingham County.
- Reduced incarceration and court costs to Bingham County and the State of Idaho. Ultimately lowering tax payer expenses.
- Connecting individuals to treatment and other health and wellness services.

- Establishing and maintaining a relationship with The Center for Hope and Stewards of recovery, incorporating inpatient treatment services, temporary housing, transportation and pier support services making these services available to our clients in all of our programs.

FY 2026 Goals and Objectives

- Continue to fulfill the Bingham County Treatment Courts Program mission statement
- Expand access to treatment services for individuals in need within the community.
- Provide ongoing training opportunities for team members, including participation in the National Drug Court Conference.
- Enhance the skills of both current and new team members.
- Reduce substance abuse and recidivism rates in Bingham County.

Significant Changes to the FY 2026 budget

- No significant changes at this time

5 year Capital Outlay Plan

- None at this time

Employees paid through this fund:

1 Full-time